



**Summary of the meeting of the
BOARD OF GOVERNORS
May 14, 2009 at 5:35 p.m.
Kente Building**

Board Members:

**Margaret Werkhoven, Chair
Pat Dockrill
John Fitzpatrick
Kirk Fleming
Doug Galt**

**Maureen Piercy, President
Glen LeClair
Kay Manderville
Tony Orrick
Susan Scarborough
Stuart Wright**

Regrets:

**Barbara Brant
Drew Carlson
Bob Cottrell**

**Leslie Dunlop
Colin Hughes
John Williams**

Staff:

**George Burton, Vice-President, Enrolment Management and Student Services
Karen Cullen, Executive Director, Human Resources Services and
Organizational Development
Allan Ross, Vice-President, Corporate Services and Chief Financial Officer
Dianne Spencer, Executive Director, College Advancement and External Relations
Elaine Wilkinson, Recording Secretary**

Regrets:

Geoff Cudmore, Acting Vice-President, Academic

Guests:

**Janet Richards, The Intelligencer
John Spitters, Quinte Broadcasting
Matthew Burns, 91X News (CJLX)**

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1.	<p>WELCOME FROM CHAIR</p> <p>Chair Werkhoven welcomed media guests.</p>	
2.	<p>Sustainable Skills, Technology and Life Sciences Centre Presentation</p> <p>Maureen provided an update to the Board regarding Capital Plans for Campus Renewal. Loyalist has applied for funding from the federal and provincial governments for the construction of a Sustainable Skills, Technology and Life Sciences Centre. The 108 thousand square foot centre would involve new construction and renovations to the Quinte Industrial Training Centre. The estimated cost is over \$16 million. Plans for this exciting project are dependent on Government funding approvals.</p>	
3.	<p>APPROVAL OF AGENDAS FOR APRIL 9, 2009 AND May 14, 2009</p> <p>Resolution # 1 Moved by: Kirk Fleming Seconded by: John Fitzpatrick</p> <p>AND carried, "THAT the agenda of April 9, 2009 be approved as circulated."</p> <hr/> <p>The agenda for the May 14th meeting was revised to include a resolution regarding the Foundation Board under Other Business.</p> <p>Resolution # 2 Moved by: Susan Scarborough Seconded by: Doug Galt</p> <p>AND carried "THAT the agenda of May 14, 2009 be approved as circulated."</p>	
4.	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No conflict of interest was declared.</p>	

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5.	<p>RECEIVING OF PREVIOUS MINUTES</p> <p>With no errors or omissions reported, the minutes of March 12, 2009 were approved as presented.</p> <p>Resolution # 3 Moved by: Doug Galt Seconded by: Susan Scarborough</p> <p>AND carried, "THAT the minutes of the Board of Governors meeting of March 12, 2009 be received and adopted."</p> <hr style="width: 30%; margin-left: auto; margin-right: auto;"/> <p>With no errors or omissions noted the minutes of April 9, 2009 were passed.</p> <p>Resolution # 4 Moved by: Stuart Wright Seconded by: Kirk Fleming</p> <p>AND carried, "THAT the minutes of the Board of Governors meeting of April 9, 2009 be received and adopted."</p>	
6.	<p>BUSINESS ARISING</p> <p>No matters were raised.</p>	
7.	<p>REPORT OF THE FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE</p> <p>Governor LeClair provided the report from the April 9, 2009 meeting.</p> <p>A \$10 error in the calculation of the 2009 Ancillary Fees approved by the Board of Governors at the April 9th meeting was noted. The Student ID Card/Handbook Fee listed at \$14 should have read \$24.</p>	

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	<p>Resolution # 5 Moved by: Pat Dockrill Seconded by: Stuart Wright</p> <p>AND carried THAT the Board of Governors approve recommendations # 1, 2, 3 and 4 from the April 9, 2009 Finance, Corporate Services and Governance Committee Meeting”</p> <p>In response to Governor Scarborough’s inquiry on the continuation of the provincial Reaching Higher program, President Piercy advised that although it was scheduled to conclude in 2010-2011. No further information has been received to date.</p>	
8.	<p>REPORT OF THE ACADEMIC, STUDENT AFFAIRS AND ADVOCACY COMMITTEE</p> <p>The report was presented by Governor Manderville at the April 9th meeting but could not be passed due to lack of quorum. Chair Werkhoven reviewed the recommendations prior to Board approval.</p> <p>Resolution # 6 Moved by: Kirk Fleming Seconded by: Tony Orrick</p> <p>AND carried, “THAT the Board of Governors approve recommendations # 1, 2 and 3 from the March 12, 2009 Academic, Student Affairs and Advocacy Committee Meeting.”</p>	
9.	<p>BUSINESS ARISING</p> <p>No matters were raised.</p>	
10.	<p>CHAIR’S REPORT</p> <p>Chair Werkhoven reported on the following:</p> <ul style="list-style-type: none"> ➤ On April 16th The Honourable John Milloy, Minister of Training, Colleges and Universities and MPP Leona Dombrowsky visited the College. The Board Chair was pleased that she and Governor Manderville were able to participate in the discussion and review of the Skills Centre proposal and extensive College tour. ➤ The College's 42nd Convocation Ceremonies are fast approaching and plans are taking shape for the June 11th and 12th ceremonies. Confirmed speakers include: 	

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	<ul style="list-style-type: none"> • Judith Maxwell, Past President and Senior Fellow, Canadian Policy Research Networks (CPRN), Ottawa. Ms. Maxwell will address graduating students of the Schools of Health and Human Studies on Thursday, June 11, at 10:00 a.m. • Brian Donald Askett, Owner and Founder of Askett Consulting Services Ottawa and Loyalist graduate, will address graduating students of the School of Business and Management Studies and School of Biosciences at 2:30 p.m. on Thursday, June 11th • Wilfrid Wilkinson Founding partner of Wilkinson & Company, Chartered Accountants, Past President of Rotary International, and Honorary Director of the Loyalist Foundation will address graduating students of the Media Studies and Computing Schools of Continuing Education, Skills, Architecture and Building Sciences Friday, June 12, 10:00 a.m. <ul style="list-style-type: none"> ➤ Board members were invited to attend the Annual General Meeting of the Loyalist College Foundation scheduled for Thursday, May 28th. ➤ An Election of Officers will be held prior to the June 4th Board meeting. Nominations will be accepted for the positions of Board Chair, first and second Vice-Chairs, Chair of the Academic, Student Affairs and Advocacy and Chair of the Finance, Corporate Services and Governance Committee for the 2009-2010 term. Nomination forms were distributed. ➤ At the conclusion of the nomination period for the Administrative Employee representative on the Board, Kirk Fleming was acclaimed to this position and will serve a second three-year term effective September 1, 2009. Board members congratulated Governor Fleming. 	
11.	<p>PRESIDENT'S REPORT</p> <p>President Piercy reported on the following:</p> <ul style="list-style-type: none"> ➤ Hastings County and the City of Belleville held a mock emergency response training exercise at the College on the afternoon of Wednesday, May 13th. The Senior Management Team used the mock disaster to test the College's emergency response training procedures through a table top exercise. 	

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	<ul style="list-style-type: none"> ➤ Approximately 1,000 visitors and a number of first time visitors were on the campus during the April 18th Open House. Feedback regarding the quality of the College's programs and facilities, the knowledge of our faculty and the friendliness of the College was very positive. ➤ On April 21st the College hosted the first annual Employer Appreciation Day in recognition of area employers' support of Loyalist College and as an opportunity to highlight the many post-secondary programs and services that the College offers. It was an excellent opportunity to meet with employers to discuss their specific needs and answer their questions. ➤ Once again this year the College was the beneficiary of 500 coniferous trees which were planted by grade 11 and 12 students from Trenton High School's Outer Limits on behalf of Tree Canada. ➤ More than 60 young women from local high schools were on campus and participated in TradeWise on April 29th. This event was organized to introduce women to skilled trades. Joe Mullins and the faculty team were recognized for the success of the day. ➤ Town Hall community information sessions for the College community held on May 4th and 5th were well attended and good feedback was received. Key items presented included the Strategic Plan, Capital Plans, 2009-2010 Business Plan and the Innovation Team. ➤ The Continuing Education Department topped the 2008 Continuing Education Provincial Survey once again for medium-sized colleges. This is an outstanding achievement particularly in view of the fact that Loyalist has achieved top marks in surveys over the past several years. ➤ Professor Tammy Armstrong was recognized by the Quinte Chapter of the Registered Nurses Association of Ontario (RNA) at a May 13th reception as part of Nurses' Week celebrations. Professor Armstrong received the Rotary Club Award of Merit for her community work. ➤ New delivery options and funding eligibility have been introduced for three new programs: Personal Support Worker, Construction Renovation Techniques and Driver Training. Alternate intake days and different locations for program delivery are providing flexibility for learners. These programs are eligible for funding through the Ontario Government's Second Career initiative and the Ontario Skills Development Fund. 	

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	<p>➤ College faculty and staff have the opportunity to participate in <i>WellSpring</i>, an in-service PD program with faculty and staff providing leadership in the sessions. This year's program is significantly expanded.</p>	
12.	<p>OTHER BUSINESS</p> <p>Dianne Spencer spoke to the appointment of Governor Susan Scarborough as a Director of the Loyalist College Foundation, noting that the resolution was presented to comply with Foundation By-Law No. 1, Article 5.05. Governor Scarborough's current two-year service on the Foundation was a partial term. Governor Scarborough is one of four governors from the Board of Governors who serve on the Foundation Board. Governors Manderville, Wright and Werkhoven are continuing their terms on the Foundation Board.</p> <p>Resolution # 7 Moved by: Kay Manderville Seconded by: Glen LeClair</p> <p>AND carried "That Governor Susan Scarborough serve as a Director of the Loyalist College Foundation for a three-year term (2009-2012)."</p>	
13.	<p>ADJOURNMENT</p> <p>There being no further business, the meeting adjourned at 6:28 p.m.</p> <hr style="width: 30%; margin-left: 0;"/> <p>Margaret Werkhoven, Chair</p> <hr style="width: 30%; margin-left: 200px;"/> <p>Maureen Piercy, Secretary</p>	