



**Summary of the meeting of the
BOARD OF GOVERNORS
June 4, 2009 at 5:50 p.m.
Kente Building**

Board Members:

**Margaret Werkhoven, Chair
Barbara Brant
Drew Carlson
Pat Dockrill
John Fitzpatrick
Kirk Fleming
Doug Galt**

**Maureen Piercy, President
Colin Hughes
Glen LeClair
Kay Manderville
Tony Orrick
Susan Scarborough
John Williams
Stuart Wright**

Regrets:

Bob Cottrell

Leslie Dunlop

Staff:

**George Burton, Vice-President, Enrolment Management and Student Services
Karen Cullen, Executive Director, Human Resources Services and
Organizational Development
Allan Ross, Vice-President, Corporate Services and Chief Financial Officer
Dianne Spencer, Executive Director, College Advancement and External Relations
Elaine Wilkinson, Recording Secretary**

Regrets:

Geoff Cudmore, Acting Vice-President, Academic

Guests:

**Beverly Townsend, Chair, Foundation Board of Governors
Janet Richards, The Intelligencer
John Spitters, Quinte Broadcasting
Matthew Burns, 91X News (CJLX)
Laura Geerkens, Classic Hits**

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1.	<p>WELCOME FROM CHAIR</p> <p>Chair Werkhoven welcomed media guests and on behalf of the Board, thanked and bid farewell to Governors Galt, Carlson and Dunlop (in her absence) who were attending the last regular meeting of their term.</p> <p>Governors who will form the Executive Committee for 2009-10 were congratulated.</p>	
2.	<p>REPORT ON ELECTION OF OFFICERS</p> <p>Prior to the Open Board meeting elections were held for new Board officers for 2009-2010.</p> <p>Governor Williams provided the following report on the elections.</p> <p>Acclaimed to the position of Chair – Governor Margaret Werkhoven Acclaimed to the position of Vice Chair(s) – Governors Kay Manderville and Glen LeClair Acclaimed Chair, Academic, Student Affairs Committee – Governor Susan Scarborough Acclaimed Chair, Finance, Personnel & Governance Committee – Governor Stuart Wright</p>	
3.	<p>APPROVAL OF AGENDAS</p> <p>Resolution # 1 Moved by: John Williams Seconded by: Colin Hughes</p> <p>AND carried, “THAT the agenda of June 4, 2009 be approved as circulated.”</p>	
4.	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No conflict of interest was declared.</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
5.	<p>RECEIVING OF PREVIOUS MINUTES</p> <p>With no errors or omissions reported, the minutes of May 14, 2009 were approved as presented.</p> <p>Resolution # 2 Moved by: Kirk Fleming Seconded by: John Fitzpatrick</p> <p>AND carried, "THAT the minutes of the Board of Governors meeting of May 14, 2009 be received and adopted."</p>	
6.	<p>BUSINESS ARISING</p> <p><u>Agenda item 2 - Sustainable Skills, Technology and Life Sciences Centre Presentation:</u> Loyalist's application for funding from the federal and provincial governments for the construction of a Sustainable Skills, Technology and Life Sciences Centre was successful. \$16.6 million was awarded for the project.</p>	
7.	<p>REPORT OF THE ACADEMIC, STUDENT AFFAIRS AND ADVOCACY COMMITTEE</p> <p>Governor Scarborough provided the report from the May 14, 2009 meeting</p> <p>Resolution # 3 Moved by: Colin Hughes Seconded by: Kirk Fleming</p> <p>AND carried, "THAT the Board of Governors approve recommendations # 1 and 2 from the May 14, 2009 Academic, Student Affairs and Advocacy Committee Meeting."</p>	
8.	<p>BUSINESS ARISING</p> <p>No matters were raised.</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
9.	<p>REPORT OF THE FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE</p> <p>Governor LeClair provided the report from the June 4, 2009 meeting held earlier in the afternoon.</p> <p>Resolution # 4 Moved by: Pat Dockrill Seconded by: Stuart Wright</p> <p>AND carried THAT the Board of Governors approve recommendations # 1, 2, 3 and 4 from the June 4, 2009 Finance, Corporate Services and Governance Committee Meeting”</p>	
10.	<p>BUSINESS ARISING</p> <p>No matters were raised</p>	
11.	<p>REPORT FROM THE AUDIT COMMITTEE MEETING OF JUNE 3, 2009</p> <p>Governor LeClair presented the report on behalf of Governor Williams who was unable to attend the June 3rd Audit Committee meeting.</p> <p>Resolution # 5 Moved by: Colin Hughes Seconded by: Kay Manderville</p> <p>THAT the Board of Governors approve recommendations 1, 2 and 3 from the June 3, 2009 Audit Committee Meeting</p>	
12.	<p>APPROVAL OF LOYALIST FOUNDATION ANNUAL REPORT AND FINANCIAL STATEMENTS</p> <p>Beverly Townsend, Chair of the Loyalist Foundation Board requested Board approval for the Foundation’s Audit Financial Statements and Annual Report, as well as the composition of the 2009-2010 Foundation Board. Ms. Townsend noted that through the efforts of the Foundation Board the endowment fund has reached a total of over \$5M. She concluded by saying that the Foundation is ready to support the initiatives of the College and to increase funds available for students.</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
	<p>Margaret thanked Beverley on behalf of the Board for the valuable work that the Foundation does on behalf of the College and our students.</p> <p>Resolution # 6 Moved by: Stuart Wright Seconded by: Susan Scarborough</p> <p>“THAT the Board of Governors approve the Loyalist College Foundation Audited Financial Statements and the Annual Report for the year ended March 31, 2009, the 2009-2010 slate of directors, and other actions taken by the Foundation, as approved by the Foundation Board at the Annual General Meeting on May 28, 2009.”</p>	
13.	<p>CHAIR’S REPORT</p> <p>Chair Werkhoven reported on the following:</p> <ul style="list-style-type: none"> ➤ Acknowledged the success of the College Foundation Board in the growth of the endowment fund for bursaries. The fund totalled \$5,002,105 at March 31, 2009. Congratulations were extended to the Foundation Board. ➤ At the Foundation’s May 28th Annual Meeting, Beverley Townsend was elected Chair for 2009-10 and Bernie Ouellet was elected as Vice-Chair. June Surgey has agreed to stay on as Past Chair. Donna Gowthorpe, Mark Rollins and John Sherratt are new to the Foundation Board and were elected as community representatives. Governors Kay Manderville, Susan Scarborough, Stuart Wright and Chair Werkhoven represent the College on the Foundation Board of Directors. ➤ The May 29th media conference to discuss and celebrate the Knowledge Infrastructure Program investment of \$16.6 million in Loyalist College was an excellent opportunity to acknowledge the federal and provincial governments for their support. Chair Werkhoven attended the conference on behalf of the Board and joined the President and other members of the College community in celebrating this wonderful project. ➤ Appreciation was extended to Governors who are able to participate in the June 11 and 12, 2009 Convocation ceremonies and to Governors who volunteered to attend high school graduation ceremonies to represent the College and present Entrance Scholarships. 	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
	<ul style="list-style-type: none"> ➤ Governor Manderville was congratulated on her appointment as a member of Colleges Ontario’s Advocacy and Outreach Committee. President Piercy added that Past Chair, Bob Cottrell was the torch bearer in initiating this group for a strong governance presence and voice. 	
<p>14.</p>	<p>PRESIDENT’S REPORT</p> <p>President Piercy reported on the following:</p> <ul style="list-style-type: none"> ➤ Return to Learn, a special information and planning session for mature students considering returning to school or those who had already applied was very successful. ➤ The College was host once again to the Rotary Youth Leadership Award (RYLA) program – a weeklong on-site leadership and teambuilding workshop sponsored by regional Rotary clubs. ➤ The second annual AdSTARS competition developed by the College’s advertising program to challenged area high school students with the task of developing an advertising campaign using several media channels, was very successful with 15 teams entered. The winning team was from Prince Edward Collegiate Institute. ➤ Students from the College’s Broadcast Engineering Technology program were big winners at the Broadcast Educators Association of Canada competition earning three first place and one second place award for their video entries. One winning entry (Visionaries) was awarded the Broadcast Educators Association of Canada President’s Award. ➤ The College was the site sponsor hosting the Canadian Cancer Society’s ‘Relay for Life’ on June 19th. President Piercy welcomed participants during the Opening Ceremonies. ➤ Loyalist Certification Services successfully completed an audit conducted by the international group that they work with, APM Group Surveillance. Loyalist was audited against several international standards, as well as guidelines that are part of the APM Group contract. ➤ Jennifer Cancilla, Culinary Lead in the College’s cafeteria and a graduate of our Hotel and Restaurant Management program represented Chartwells and Loyalist at the third annual Chef Masters Culinary competition held at Humber College. Jennifer finished the 	

