



Summary of the meeting of the  
**BOARD OF GOVERNORS**  
February 9, 2023 at 3:15 p.m.  
President’s Boardroom/MS Teams

- Board Members:** Pam Jolliffe, Chair Mark Kirkpatrick, Acting President  
David Clazie Sofin Lalani  
Jennifer Fry Jennifer Moore  
Mario Girouard Rick Phillips  
Jennifer May-Anderson Lina Rinaldi
- Regrets:** Jeremy Braithwaite Amy Hoskin  
Josh Hill Julie Lange  
Matthew Ward
- Staff:** Ron Byrne, Interim Vice President Student Life and Leadership  
Sean Monteith, Senior Vice President Academic and Chief Learning Officer  
Deanne Saunders, Senior Director, Office of the President  
Marie-Josée Smith, Interim Executive Director, People and Culture  
Cindy Webster, Interim Senior Vice President Corporate Services and CFO  
Andrea Paradise, Recording Secretary
- Regrets:** Jeremy Laurin, Senior Vice President, External Relations and Business Development
- Guest:** Kerry Horlock, Professor, School of Applied Sciences, Skills and Technology

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p><b>CALL TO ORDER, CONFIRMATION OF QUORUM</b></p> <p>The meeting was called to order at 3:15 p.m.</p> <p>Quorum was confirmed.</p> <p>A <i>Land Acknowledgement</i> statement was read by Chair Jolliffe.</p>	
2	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>No items of conflict were declared.</p> <p>Governors were reminded that they are expected to declare a conflict of interest should they find themselves in that situation during any portion of the meeting.</p>	

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>3</b>	<p><b>RATIFICATION OF EXTERNAL BOARD CANDIDATE</b></p> <p><b><u>Resolution #1:</u></b></p> <p>Moved by: David Clazie            Seconded by: Jennifer May-Anderson            AND carried “THAT the Board of Governors ratify its email endorsement of candidate Melanie Paradis for appointment to the Loyalist College Board of Governors and the submission of nomination documents for her to the Lieutenant Governor in Council (LGIC) and the Public Appointments Secretariat (PAS) for consideration.</p> <p>In accordance with Board By-Law 1 – General Governance, Article 4.6.5, until such time as the Lieutenant Governor in Council appoints the candidate as Governor, they shall hold office as an external governor on the Loyalist College Board of Governors effective immediately.”</p>	
<b>4</b>	<p><b>CONSENT AGENDA</b></p> <p><b>APPROVAL OF CONSENT AGENDA</b></p> <p><b><u>Resolution #2:</u></b></p> <p>Moved by: Jennifer Moore            Seconded by: David Clazie            AND carried “THAT the Consent Agenda for February 9, 2023 be approved as presented and through this consent approve the minutes of the December 15, 2022 Audit and Risk Committee; December 15, 2022 Academic Committee and December 15, 2022 Board of Governors meetings.”</p>	
<b>5</b>	<p><b>BUSINESS ARISING FROM PREVIOUS MEETING</b>            (not otherwise covered on the agenda)</p> <p>No items were tabled.</p>	
<b>6</b>	<p><b>REPORT FROM THE FEBRUARY 9, 2023 AUDIT AND RISK COMMITTEE</b></p> <p>David Clazie on behalf of Julie Lange provided a report from the February 9, 2023 Audit and Risk Committee meeting.</p>	
<b>7</b>	<p><b>REPORT FROM THE FEBRUARY 9, 2023 ACADEMIC COMMITTEE MEETING</b></p> <p>Jennifer May-Anderson provided a report from the February 9, 2023 Academic Committee meeting.</p>	
<b>8</b>	<p><b>ACTING PRESIDENT: UPDATE REPORT</b></p> <p>Acting President Mark Kirkpatrick referenced his written report which was included in the meeting materials and elaborated on key College events and initiatives.</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
9	<p><b>MATTERS OF BOARD DECISION</b></p> <p>No items were tabled.</p>	
10	<p><b>OTHER BUSINESS</b></p> <p>No other business was reported.</p> <p>Chair Jolliffe expressed her appreciation and thanks for the quality presentations shared during the morning Board Retreat that provided strategic insight and conversation into the future of Loyalist College. Additional educational strategic sessions are anticipated for future board meetings.</p>	
11	<p><b>ADJOURNMENT</b></p> <p>With no further items to discuss, it was moved by David Clazie that the February 9, 2023 Board of Governors meeting be adjourned. The time of adjournment was 4:08 p.m.</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">   <hr style="width: 150px; margin: 0 auto;"/> <p>Pam Jolliffe, Chair</p> </div> <div style="text-align: center;">   <hr style="width: 150px; margin: 0 auto;"/> <p>Mark Kirkpatrick, Acting Secretary</p> </div> </div>	