



**Campus:**  
 Belleville  
 Toronto  
 Port Hope

**Intake:**  
 Fall  
 Winter  
 Spring

## INTERNATIONAL REFUND APPLICATION

\*Refunds must be initiated by 12 pm EST on Day 10 of the semester and submitted as complete.

**Reason for Withdrawal:**

<input type="checkbox"/> Visa denial	<input type="checkbox"/> Return to home country
<input type="checkbox"/> Medical	<input type="checkbox"/> Financial
<input type="checkbox"/> Personal	<input type="checkbox"/> Family reasons including family medical
<input type="checkbox"/> Study permit processing delay	<input type="checkbox"/> Transfer to another institution
<input type="checkbox"/> Other:	<input type="checkbox"/> Non-returning student, semester 2-6

<input type="checkbox"/> Denied Study Permit	<input type="checkbox"/> Transfer/Withdrawal before Day 10 <input type="checkbox"/> Unable to Attend**	<input type="checkbox"/> Non-Returning Student Semesters 2-6	<input type="checkbox"/> Additional Fees – if Applicable
Fees will be refunded and returned minus: • \$250 administration fee  Proof of valid visa refusal from Canada Immigration <b>MUST</b> be provided and verified along with supporting documents as requested.	Fees will be refunded and returned minus: • \$2,600 administration fee • \$600 health insurance fee is non-refundable if refund is processed between Day 1-10 • additional non-refundable fees as outlines on the Loyalist College website  Copy of valid Letter of Acceptance (LOA) from new school <b>MUST</b> be provided <u>and</u> proof of payment.	<u>Prior to semester start:</u> Fees will be refunded and returned minus: • \$750 administration fee  <u>Between Days 1 and 10:</u> Fees will be refunded and returned minus: • \$2,600 administration fee  Copy of valid Letter of Acceptance (LOA) from new school <b>MUST</b> be provided <u>and</u> proof of payment.	Fees will be refunded and returned minus: • \$250 settlement assistance fee • any fees incurred by the College for arrival: ○ airport pickup ○ accommodations

### IMPORTANT INFORMATION:

- It is Loyalist College policy that all refunds **MUST** be returned to their country of origin via Flywire.
- Funds cannot be refunded to Canadian accounts/other post-secondary institutions.
- If funds were not processed using Flywire, please speak to International Centre staff.
- Funds can take up to 6 weeks to arrive on account.

### STUDENT INFORMATION:

Student Name	
Loyalist Program	
New School	
Agency Name (if applicable)	
Loyalist Student Number	
Email	

### ADMINISTRATIVE INFORMATION:

Complete Refund Date	
Study Permit Date	
New School LOA Date	
Return of Student ID Card	