LOYALIST COLLEGE

AccessAbility Services

Memory Aids – Faculty Information Sheet

What is a memory aid?

They are cues allowing students to create patterns making it easier to retrieve the necessary information. A memory aid is different for each student and will not make sense to anyone else. Please note, if the student does not know the course material, the memory aid will not be beneficial. An example of a memory aid could be a mind map, rhymes, abbreviations, acrostics, visual chains or acronyms such as this one. The student would **only** write down the word **"TIRED"** on the memory aid sheet but would need to know how it is connected to the course material. Each letter would help the student retrieve the correct term:

HYPOGLYCEMIA

T Tachycardia
I Irritability
R Restless
E Excessive Hunger
D Diaphoresis
  Depression

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What is _not_ a memory aid?

- Answer sheets
- Substitutes for studying – it will not help if the student did not study
- Full course notes
- Open text books
- Examples of how formulas are used
- Terms or definitions

Why is a memory aid listed as an accommodation on an ISP (Individualized Service Plan)?

Some students require this accommodation based on their documented disability that could affect rote memory, sequencing memory, working memory and/or long term memory.

Who determines if a memory aid is appropriate?

The AccessAbility Services staff are tasked with ensuring appropriate accommodations are provided based on documentations that have been provided

Who is responsible for creating a memory aid and how is the faculty involved?

The student will be responsible for creating a memory aid but will review it with the instructor prior to the test or exam. The faculty member will approve and sign it to ensure the aid is not providing answers and then forward it to ACT along with test. This memory aid will be collected and attached after the student has completed writing the test/exam.

Who do I contact if I have any questions regarding this accommodation?

Contact AccessAbility Services at studentsuccess@loyalistcollege.com.