



**Summary of the meeting of the  
BOARD OF GOVERNORS  
December 11, 2019 at 3:05 pm  
Boardroom – Kente Building**

<b>Board Members:</b>	<b>Bob Forder, Chair</b>	<b>Ann Marie Vaughan, President</b>
	<b>Tim Farrell</b>	<b>Jennifer May-Anderson</b>
	<b>June Hagerman</b>	<b>Bhavik Patel</b>
	<b>Pam Jolliffe</b>	<b>Jim Pine</b>
	<b>Sara Kelleher</b>	<b>Bill Saunders</b>
		<b>Lisa Sinclair</b>

<b>Regrets:</b>	<b>David MacKinnon</b>	<b>Prahlad Varu</b>
	<b>Kevin Narraway</b>	

**Staff:**

**Michael Cooke, Senior -President Academic and Chief Learning Officer (*Acting*)**  
**Kerry Lorimer, Director of Marketing and Communication**  
**Fred Pollitt, Executive Director, Student Life and Leadership**  
**Megan Sheppard, Senior Vice-President, Corporate Services and Chief Financial Officer**  
**Elaine Wilkinson, Recording Secretary**

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
<b>1</b>	<b>CALL TO ORDER</b> <b>CONFIRMATION OF QUORUM</b>  <i>A Land Acknowledgement</i> statement was read by Chair Forder.  Quorum was confirmed.	
<b>2</b>	<b>ADDITIONS/DELETIONS/APPROVAL OF CONSENT AGENDA</b>  No changes to the agenda were made.	
<b>3</b>	<b>DECLARATION OF CONFLICT OF INTEREST</b>  No conflicts were declared.  Governors were reminded that they are expected to declare a conflict of interest if they find themselves in that situation during any portion of the meeting.	
<b>4</b>	<b>CONSENT AGENDA</b>  <b>Resolution # 1</b> Moved by: Lisa Sinclair Seconded by: Bhavik Patel	

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
	AND carried, “To approve the revised Consent Agenda as presented and through this consent, THAT the Consent Agenda for December 11, 2019 be approved as presented and through this consent, approve the minutes of the September 25, 2019 Board of Governors meeting; Recommendations of the September 25, 2019 Academic Committee meeting; Recommendations of the September 25, 2019 Student Affairs Committee meeting; and the minutes of the November 20, 2019 Board of Governors meeting.”	
<b>5</b>	<b>BUSINESS ARISING FROM PREVIOUS MEETINGS</b>  No items were tabled.	
<b>6</b>	<b>REPORT FROM THE ACADEMIC COMMITTEE MEETING FROM DECEMBER 11, 2019</b>  Chair Jennifer May-Anderson provided a report from the afternoon meeting.	
<b>7</b>	<b>REPORT FROM THE FINANCE AND CORPORATE SERVICES COMMITTEE MEETING FROM DECEMBER 11, 2019.</b>  Governor Jolliffe provided a report from the afternoon meeting on behalf of Finance and Corporate Services Committee Chair Jim Pine who was unable to attend the meeting.	
<b>(i)</b>	<b>2019/20 PROJECTION TO YEAR-END AND CFIS REPORT TO THE MINISTRY</b>  <b>Resolution # 2</b> Moved by: Jim Pine Seconded by: Bill Saunders AND carried, “THAT the Board of Governors support the recommendation of the Finance and Corporate Services Committee and approve the Interim Year-End Projection to March 31, 2020.”	
<b>(ii)</b>	<b>DRAFT TUITION FEES SCHEDULE – SEPTEMBER 1, 2020</b>  <b>Resolution # 3</b> Moved by: Sara Kelleher Seconded by: Jennifer May-Anderson AND carried, “THAT the Board of Governors support the recommendation of the Finance and Corporate Services Committee and approve fees up to and including the Draft Tuition Fees Schedule effective September 1, 2020.”	
<b>(iii)</b>	<b>DRAFT ANCILLARY FEES SCHEDULE – SEPTEMBER 1, 2020</b>  <b>Resolution # 4</b> Moved by: Jim Pine Seconded by: Tim Farrell AND carried, “THAT the Board of Governors support the recommendation of the Finance and Corporate Services Committee and approve the Draft Ancillary Fees Schedule effective September 1, 2020.”	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
(iv)	<b>DRAFT FINANCIAL MATTERS BOARD POLICY</b>  <b>Resolution # 5</b> Moved by: Bill Saunders Seconded by: Lisa Sinclair AND carried, "THAT the Board of Governors support the recommendation of the Finance and Corporate Services Committee and approve the Draft Financial Matters Board Policy."	
8	<b>OTHER BUSINESS</b>  Chair Forder commented on the 2019 Higher Education Summit and the participation of Governors, Board Vice-Chairs and College staff. The Higher Education Summit is an annual conference organized by Colleges Ontario.  Chair Forder extended his personal wish to those present for very Merry Christmas and a prosperous New Year.  Vice Chair Jolliffe congratulated Chair Forder on his pending retirement as Quinte West's Manager of Buildings and Facilities. His retirement date is December 20, 2019.	
9	<b>ADJOURNMENT</b>  At 3:35 pm, with no further items to discuss, it was moved by Governor Bhavik and carried, that the Board meeting be adjourned.   <div style="display: flex; justify-content: space-between;"> <div> _____  Bob Forder, Chair </div> <div> _____  Ann Marie Vaughan, Secretary </div> </div>	