



**Summary of the meeting of the
BOARD OF GOVERNORS
February 9, 2017 at 5:32 pm
Boardroom – Kente Building**

Board Members:

June Hagerman, Chair	Ann Marie Vaughan
David Allen	David MacKinnon (<i>participated by teleconference</i>)
Natalie Bohnen-Twiddy	Bhavik Patel
Cindy Brandt	Jim Pine
Bob Forder	Mary Lynn Rutledge
Sara Kelleher	Brian Smith
Dan Laffin	

Regrets:

Aleesha Camp	David Hatch
Ross Danaher	Sandra Maracle
Tim Farrell	

Staff:

Ann Drennan, Acting Vice President Academic and Student Success
Kerry Lorimer, Director of Marketing and Communications
Cathy Rushton, Senior Vice-President, Corporate Services and Chief Financial Officer
Francine Short, Alumni and Career Services Officer
Don Sinclair, Executive Director, Student Success and Human Resources Services
Evan Sonkin, Manager of Financial Analysis and Budgets
Dianne Spencer, Executive Director, College Advancement and External Relations
Cindy Webster, Director of Finance
Elaine Wilkinson, Recording Secretary

Guests:

David Foot, Quine Broadcasting
Martine Foubert, Photojournalism Student
Cora-Lee Lane, Continuing Education Program Development Officer
Tim Prewer, Coordinator, IT Service Desk
Megan Pounder, QNet News

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	WELCOME and INTRODUCTION OF GUESTS Chair Hagerman called the meeting to order and welcomed media guests.	
2	50TH ANNIVERSARY PLANNING UPDATE – The Start of Something Amazing Dianne Spencer spoke briefly about Loyalist’s 50 th Anniversary celebrations stating that 2017 is a year of celebration – Canada’s 150th anniversary of Confederation, the City of Belleville’s 200 th birthday, and Loyalist’s 50 th year as a	

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	<p>post-secondary institution. Events and activities being organized at Loyalist to celebrate this milestone with align with 50th anniversary celebrations within the Ontario college system. Activities will take place throughout the year, particularly in conjunction with the College's 50th Convocation on June 8th and 9th.</p> <p>Kerry Lorimer, Director of Marketing and Communications, provided additional details about the 50th Anniversary branding and walked through the features and content of the website that highlights milestones, yearbook messages, and video messages from featured graduates. Governors were encouraged to discover the content of the visit by going to loyalistconnections.com</p> <p>Francine Short, Alumni and Career Services Officer shared details of Alumni-led 50th Anniversary events (i.e. boat cruise, golf day, Family Fun Day, Wine Tour, Alumni Gardens and Memorial Grove Dedication Ceremony) – all taking place on the evening of June 9, and the weekend of June 10th and 11th.</p>	
3	<p>APPROVAL OF AGENDA</p> <p>Resolution # 1 Moved by: Jim Pine Seconded by: Dan Laffin AND carried, "THAT the agenda be approved as circulated."</p>	
4	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No declaration was tabled.</p>	
5	<p>APPROVAL OF PREVIOUS BOARD MINUTES</p> <p>Resolution #2 Moved by: Cindy Brandt Seconded by: David Allen AND carried, "THAT the minutes of the Board of Governors meeting of December 8, 2016 be received and adopted."</p>	
6	<p>BUSINESS ARISING</p> <p>No items were tabled.</p>	
7	<p>HIGHLIGHTS FROM THE ACADEMIC, STUDENT AFFAIRS AND ADVOCACY COMMITTEE MEETING OF FEBRUARY 9, 2017</p> <p>Governor Bohnen-Twiddy provided a report from the meeting held earlier in the day.</p>	
8	<p>2016 – 2017 REVISED PROJECTION and DECEMBER 1, 2016 FINANCIAL REPORT</p> <p>Cathy Rushton provided an update on the College's financials stating that at the December 8, 2016 Board of Governors meeting, an in-year surplus of \$493,000 for the year ending March 31, 2017 was projected.</p>	

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	<p>Actual results for the nine months ending December 31, 2016; meetings with managers concerning the 2017-2018 budgets; and the review of the January 2017 enrolment and tuition information have shown further positive surplus that will bring the anticipated in-year surplus to at least \$1.1 million. The major reason for the improvement to the projection is as a result of a better than forecasted January international tuition. The \$1.1 million surplus will allow for continued progress in reducing the accumulated deficit of \$2.4 million.</p> <p>The December 31, 2016 year-to-date financial reports shows that the College has experienced a favourable variance of \$935,073 when compared to the 2016-2017 Projection. This favourable variance provides a strong indication that the College is well-positioned towards a surplus position at year end.</p>	
9	<p>PRESENTATION OF GOOD GOVERNANCE CERTIFICATES – THE COLLEGE CENTRE OF BOARD EXCELLENCE PROGRAM</p> <p>Governors Allen, Brandt and Laffin were recognized for earning their Good Governance Certificates as part of the Board Excellence Certificate Program offered by the College Employer Council and Colleges Ontario. This designation, one of two possible accreditations, was earned through the Governors participation at the Good Governance and the Board Orientation sessions offered during the 2016 Higher Education Summit pre-conference program.</p>	
10	<p>CHAIR’S REPORT</p> <p><i>Chair Hagerman’s report is attached.</i></p>	
11	<p>PRESIDENT’S REPORT</p> <p><i>President Vaughan’s report is attached.</i></p>	
12	<p>OTHER BUSINESS</p> <p>No items were presented.</p>	
13	<p>ADJOURNMENT</p> <p>There being no further business, it was moved by Governor Patel and seconded by Governor Kelleher that the meeting adjourn. The meeting adjourned at 6:13 pm.</p> <p>_____</p> <p>June Hagerman, Chair</p> <p>_____</p> <p>Ann Marie Vaughan, Secretary</p>	

Chair’s Report:

- On January 25th and 26th, Loyalist participated in its third College Quality Assurance Audit Process. A panel of three auditors and a representative from the Ontario College Quality Assurance Service (OCQAS) conducted interviews with 64 faculty, staff and community members. Appreciation was extended to Governor Hatch for participating in the interviews on behalf of the Board of Governors.

- A graduation ceremony for the second cohort of the Elevate Plus program was held on February 16, 2017. Loyalist's Training and Knowledge Centre was selected to design and deliver training for the Elevate project. Loyalist is very pleased to be able to collaborate with community partners and stakeholders for delivery of the program.
- The next meeting of the Foundation Board will be held on Thursday, February 23rd. Governors Bohnen-Twiddy, Smith, Patel and Chair Hagerman represent the Board of Governors on the Foundation Board.
- The annual Spring Awards Ceremony is scheduled for Thursday, March 2nd in the Student Link Lounge, followed by the Association of Friends meeting and dinner in Resto 213. All Governors were encouraged to attend.

President's Report:

President Vaughan commented on her first three months as President, stating that her focus has been on trying to meet as many people within Loyalist as possible through formal and informal settings with faculty, staff and students. Opportunities to meet many community partners have been presented through the many meetings that President Vaughan attended that focused on the economic development of this region; the Quinte Economic Development meeting, and Chamber of Commerce events.

- The Standing Committee on Finance and Economic Affairs held a number of public pre-budget hearings at various locations within the province. On December 14th, President Vaughan made a presentation in Ottawa on behalf of the College as part of the 2017 pre-budget consultation process.
- President Vaughan expressed her pleasure in meeting Loyalist Varsity Athletes at the January 19th Athletic Scholarship event. President Vaughan commented that she has seen the varsity athletes compete – sometimes with success, sometimes not, but always with sportsmanship and pride that allows us in turn to have pride in them and Loyalist College. These students are not only exceptional athletes – they are also strong in academics and outstanding role models. They are wonderful ambassadors and exceptional people.
- On January 25th, Bell Canada held *Bell Let's Talk*, a day to raise awareness of mental health. President Vaughan participated in events organized by the Loyalist Student Government in support of this cause, and commented that the College's student leaders are tremendous advocates for mental health awareness and are showing the way of ensuring a greater understanding and acceptance of those members of our community requiring support. Eliminating the stigma of mental health and ensuring that students, staff and faculty are provided with a supportive and safe environment is critical to ensuring our collective success.
- On January 25th and 26th, the College participated in a College Quality Assurance Audit Process. President Vaughan stated that when meeting with the review team, she was proud of what they had to say about the commitment and engagement of the entire community in the success of the student.
- On January 26th, an International Student Welcome Event was held to welcome new and returning international students. Almost 300 students from 17 countries call Loyalist home. Mayor Taso Christopher, Councillor Garnet Thompson, Chair of the Inclusion Committee, and Dr. Aruna Alexander, leader of the local United Nations Association were on hand and participated in the celebration.
- Approval was received from Health Canada for a controlled drugs and substances licence for the purpose of research and analysis using medical cannabis. This approval allows Loyalist to increase capacity to work with local industries and businesses, supported by faculty who are committed to conducting research and to facilitating student research experiences. Utilizing our Supercritical CO₂ Extraction Applied Research Laboratory in support of research and development in this area is timely and essential moving forward.

- The 20th Annual Career Fair was held on campus on Wednesday, February 1st, with 85 employers registered to recruit for full-time, part-time and summer employment positions. This was an excellent opportunity for students to learn about career path options and network with potential employers.