



**Summary of the meeting of the
BOARD OF GOVERNORS
December 8, 2016 at 5:45 pm
Boardroom – Kente Building**

Board Members:

**June Hagerman, Chair
David Allen
Natalie Bohnen-Twiddy
Cindy Brandt
Aleesha Camp
Ross Danaher
Tim Farrell
Bob Forder
David Hatch**

**Ann Marie Vaughan
Sara Kelleher
Dan Laffin
David MacKinnon
Sandra Maracle
Bhavik Patel
Jim Pine
Mary Lynn Rutledge
Brian Smith**

Staff:

**Ann Drennan, Acting Vice President Academic and Student Success
Kerry Lorimer, Director of Marketing and Communications
Cathy Rushton, Senior Vice-President, Corporate Services and
Chief Financial Officer
Don Sinclair, Executive Director, Student Success and Human Resources
Services
Evan Sonkin, Manager of Financial Analysis and Budgets
Dianne Spencer, Executive Director, College Advancement and External
Relations
Cindy Webster, Director of Finance
Elaine Wilkinson, Recording Secretary**

Guests:

**Brock Ormond, Quine Broadcasting
Brendan Burke, QNet News**

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	WELCOME FROM CHAIR Chair Hagerman called the meeting to order and welcomed media guests.	
2	APPROVAL OF AGENDA Resolution # 1 Moved by: Cindy Brandt Seconded by: Sara Kelleher AND carried, "THAT the agenda be approved as circulated."	
3	DECLARATION OF CONFLICT OF INTEREST No declaration was tabled.	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
4	<p>APPROVAL OF PREVIOUS BOARD MINUTES</p> <p>Resolution #2 Moved by: Sara Kelleher Seconded by: Bob Forder AND carried, "THAT the minutes of the Board of Governors meeting of November 10, 2016 be received and adopted."</p>	
5	<p>BUSINESS ARISING</p> <p>No items were tabled.</p>	
6	<p>REPORT OF THE FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE MEETING of December 8, 2016</p> <p>Governor Farrell provided the report of the Finance, Corporate Services and Governance Committee meeting held earlier in the day. The main item on the agenda was the 2016-2017 financial projection to year-end that required Board approval prior to the January 9, 2017 deadline for submission to the province.</p> <p>Resolution #3 Moved by: Mary Lynn Rutledge Seconded by: David Hatch AND carried, "THAT the Board of Governors approves recommendations #1, 2 and 3 from the December 8, 2016 meeting."</p>	
7	<p>REPORT OF THE ACADEMIC, STUDENT AFFAIRS AND ADVOCACY COMMITTEE MEETING of December 8, 2016</p> <p>Governor Bohnen-Twiddy provided the report of the Academic, Student Affairs and Advocacy Committee meeting held earlier in the day. A new program proposal, Computer Networking and Technical Support, was presented for Board approval. Delivery of this program would allow Loyalist to offer computer programming once again as well as potentially provide more opportunities for International curricula-based partnerships and recruitment of additional international students.</p> <p>Resolution #4 Moved by: Dan Laffin Seconded by: Aleesha Camp AND carried, "THAT the Board of Governors approves recommendation #1, from the December 8, 2016 meeting."</p>	
8	<p>LOYALIST COLLEGE SEXUAL ASSAULT AND SEXUAL VIOLENCE POLICY</p> <p>Bill 132, the <i>Sexual Violence and Harassment Action Plan Act</i> addressing sexual violence and harassment, received royal assent on March 8, 2016. To be in compliance with this legislation, the Bill requires all colleges and universities through their governing bodies to approve a stand-alone sexual violence policy.</p>	

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	<p>Don Sinclair provided background on this topic stating that a Committee of Presidents task force through Colleges Ontario developed a stand-alone sexual violence policy and protocol template for colleges to use to develop their institutional policy. All colleges, including Loyalist, had their policies in place by March 31, 2015 and posted on their respective websites. In addition to the policy, a number of other initiatives to help staff and students address sexual violence were launched on behalf of the sector.</p> <p>Amendments to Bill 132 requires colleges and universities to revise their current policy to include the following:</p> <ul style="list-style-type: none"> • The previous version of the Act required each institution to have a Sexual Violence policy solely for students. The Act now provides leeway for a college’s stand-alone policy to apply to others in the college. • A clause has been added to specifically authorize the Minister to conduct, or to direct a college to conduct a survey of students and others to determine the incidence of sexual violence, the effectiveness of the institution’s sexual violence policy, and other related matters. Institutions are also required by law to disclose their results with the Minister. • In the previous version of Bill 132, colleges were required to report to the Minister on supports, services and accommodation requests obtained by students, information about college awareness and prevention initiatives, the number of incidents and complaints reported by students, and information on the implementation and effectiveness of their sexual violence policy. The Act contains an amendment to require every college to provide its board of governors with an annual report that contains this information. • Bill 132 will come into effect on January 1, 2017. <p>Resolution #5 Moved by: Ross Danaher Seconded by: Dan Laffin AND carried, “THAT the Board of Governors approves the Sexual Assault and Sexual Violence Policy as presented at the December 8, 2016 meeting.”</p>	
9	<p>PRESENTATION TO RETIRING GOVERNOR</p> <p>The presentation of a Gary Miller print from the Loyalist Collection was made to retired Governor Jason Tremblay in recognition of his service and contribution to Loyalist College and the Board of Governors. Jason was elected as the Student Representative of the Board of Governors for the 2015-2016 term.</p>	
10	<p>CHAIR’S REPORT</p> <p><i>Chair Hagerman’s report is attached.</i></p>	
11	<p>PRESIDENT’S REPORT</p> <p><i>President Vaughan’s report is attached.</i></p>	

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12	<p>OTHER BUSINESS</p> <p>No items were presented.</p>	
13	<p>ADJOURNMENT</p> <p>There being no further business, the meeting adjourned at 6:38 pm</p> <p>_____</p> <p>June Hagerman, Chair</p> <p>_____</p> <p>Ann Marie Vaughan, Secretary</p>	

Chair's Report:

- Chair Hagerman advised that this evening's Board meeting conflicts with the retirement celebration for Cory MacKay as she retires from her position as Chief of Police for Belleville Police Service. Cory will be recognized for her service and contributions to Loyalist College at another time. Maureen Piercy's service to the Board as a Governor will also be recognized at that time.
- Chair Hagerman attended the graduation for the Elevate Plus Program in Trenton on December 1st. The Elevate Training Program, which was first delivered in the Fall of 2014, was designed and delivered by the Loyalist's Training and Knowledge Centre and the LTKC's involvement continues. The program is perfectly aligned with Loyalist's mission and strategic focus on providing access to excellent training and applied education. It is also a wonderful example of the power of community collaboration in creating opportunities for economic and social development. Quinte Economic Development Commission and Hastings County, as well as community and industry employer partners Vantage Foods and Canadian Blast Freezers - Canada First Brands Trenton were recognized for their support. President Vaughan, Dianne Spencer and Ann Drennan joined Chair Hagerman at the graduation which celebrated the success of the 11 graduates of this wonderful program.
- The Annual Celebrate the Season Luncheon was held in Resto 213 on December 2nd. This annual event which recognizes the support of major donors and their contributions to the success of our students and programs was hosted by Foundation Board Chair Susan Scarborough and Chair Hagerman, as Chair of the Board of Governors. Chair Hagerman was pleased to introduce President and CEO Ann Marie Vaughan to these partners.
- Loyalist College was a household name at this year's Higher Education Summit, the annual conference organized by Colleges Ontario.

There was good representation of Loyalist College Governors at the College Centre of Board Excellence *Good Governance and Board Orientation sessions, Risk Management I and II* presentations, as well as a variety of other pre-conference meetings.

Loyalist submitted six nominations to this year's Premier's Awards program, and we were especially excited when Farzana Wahidy, 2009 graduate of the Photojournalism program was presented with the Premier's Award in the Creative Arts and Design category. Retired President Maureen Piercy was presented with the Minister's Lifetime Achievement Award for demonstrating exceptional leadership and promoting excellence in Ontario's college system.

- Chair Hagerman reminded the Board that a number of community guests will be joining Board members for dinner following the Board meeting. The dinner is an opportunity for our community partners to meet Loyalist's new President and CEO, Dr. Ann Marie Vaughan.

President's Report:

President Vaughan commented that this week will be her fifth week at Loyalist College and, in addition to meeting wonderful Loyalist employees, she met Loyalist grads wherever she went in the area, she had the opportunity to meet many members of the community through activities and opportunities presented since her arrival, and she commented that she was looking forward to this evening's dinner with community guests to meet more of our community partners.

- Following her November 7th arrival, President Vaughan was able to attend a breakfast meeting of the Belleville and District Chamber of Commerce and met MPP Lou Rinaldi at the Premier's Awards for Agri-Food Innovation Excellence held on campus.

During November and December President Vaughan also:

- participated in our November 11th Remembrance Day Ceremony on campus;
 - visited the Bancroft Campus;
 - enjoyed a wonderful Celebrate the Season luncheon with community donors;
 - attended East Central Ontario Training Board's Open House;
 - attended the grand opening of the new office of Wilkinson & Company LLP;
 - enjoyed meeting community partners at Quinte Business Development Centre's Jingle Mingle; and
 - attended today's Inaugural Session of Hastings County Council, when Mayor Rodney Cooney was sworn in as Warden of Hastings County.
- Prior to attending the Elevate Plus Program graduation, President Vaughan participated in a tour hosted by Trenval Business Development Corporation and the Quinte Economic Development Commission, when they visited Premier Tech Biotechnologies in Brighton, Research Casting International and the beautiful Trent Port Marina, in the City of Quinte West. Premier Tech Biotechnologies specializes in the packaging of consumer and industrial products. Research Casting International (RCI) is one of the world's largest providers of Museum Technical Services, which include specimen restoration, casting, mounting, exhibit fabrication and transportation.
 - President Vaughan spoke to recent academic program decisions and announced that Ministry approval was received for the College to deliver the *Community Integration Through Cooperative Education* program effective September 2017. The Board of Governors approved submitting the proposal to the Ministry at the June 2016 meeting.

The College received funding approval from the Ministry and Credential Validation Service (CVS) to offer a *Radiation Safety* Ontario College certificate program. The new two-semester program will start in the Fall of 2017 and is designed to prepare learners to effectively monitor and control radiation exposure and to implement safety measures in the nuclear sector as well as in various work, health care and natural environments.

Board approval at today's Academic, Student Affairs and Advocacy Committee and Board meetings in support of the *Computer Networking and Technical Support* program will allow the College to offer the program effective September 2017.

- Loyalist has developed a partnership with the Trenton Military Family Resource Centre (MFRC) to assist with the facilitation of quality and relevant programming for military members and their families. Military members across the country and abroad have the opportunity to pursue post-secondary education through the *Prior Learning Assessment and Recognition (PLAR) Portfolio Development* program. We know that there is significant value in life experience and the College recognizes substantial non-credential learning, which people gain through alternative means such as work experience. Loyalist has a long history of working with the MFRC and appreciate the tremendous work they do to enhance the lives of members of the military community.
- President Vaughan commented on January academic activities stating that delivery of some 30 diploma and certificate programs across the College will be offered starting in January 2017. Anyone interested in exploring new areas of study were encouraged to contact the College, come for a visit, or go to the website at <http://www.loyalistcollege.com/> to see the many options which are available.