LOYALIST COLLEGE Of Applied Arts & Technology

BOARD OF GOVERNORS
OPEN BOARD MEETING
Thursday, June 4, 2026
3:30 – 5:30 pm
President's Boardroom / MS Teams

MINUTES

Board Members Present:

Julie Lange - Chair
Murray Angus
David Clazie
Jennifer Fry
Josh Hill
Mark Kirkpatrick, President and CEO and Board Secretary
Jennifer Moore – Vice-Chair
Melanie Paradis
Lina Rinaldi
Jaskaran Singh
April Smoke
Julie Sullivan

Board Members Absent:

Mario Girouard
Rick Phillips
Stacey Hatch

Executive Team:

Amanda Baskwill, Senior Vice-President Academic and Chief Learning Officer
Leah-Anne Brown, Vice-President Human Resources, Equity, Diversity and Inclusion
Sandra Dupret, Senior Vice-President, Students
Jennifer Tewathahá:kwa Maracle, Executive Director, Indigenous Initiatives and Applied Research
John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer
Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness
Marian Henson, Recording Secretary

Guests:

Matthew Ayres
Crystal Bailey
Karen Baldwin
Viraj Banushali
Vanessa Brooker
Hannah Brown
Greg Dickson – via MS Teams
Andrew Goulah
Laura Jarrell
Kristie LeBlanc
Karen Morrow
Carolyn Pratt
Dave Vernon

1 **CALL TO ORDER CONFIRMATION OF QUORUM**

The meeting was called to order at 3:33 p.m. and quorum was confirmed.

2 **LAND AFFIRMATION**

Delivered by Chair Julie Lange:
Loyalist College is built upon the lands governed by the Dish with One Spoon wampum agreement. We affirm and thank the Haudenosaunee, Anishnaabeg, and Huron-Wendat nations for their continued caretaking of the land. We offer respect to Indigenous people from all nations who call this area home. We honour elders and traditional knowledge keepers, past, present, and future.

3 **ADDITIONS / DELETIONS TO AGENDA**

None

4 **DECLARATION OF CONFLICT OF INTEREST**

Julie Lange reminded Governors to refer to the Conflict of Interest guidelines in the meeting package and to declare a conflict of interest if they find themselves in that situation during any portion of the meeting.

5 **APPROVAL OF CONSENT AGENDA**

Motion:
THAT the Consent Agenda for June 4, 2026, be approved as presented and through this consent, approve the:

a. Agenda of the Open Board Meeting – June 4, 2026.
b. Minutes of the Open Board Meeting – April 23, 2026.
c. President's Report.

Moved by: Murray Angus
Seconded by: Jennifer Moore
All in favour – carried.

6 **BUSINESS ARISING FROM PREVIOUS MEETING**

None

7 **AMENDMENT TO APPROVED 2026-2027 TUITION FEE SCHEDULE**

The amendments in the updated 2026-27 Tuition Fee Schedule reflect changes to program delivery structures, including updates from two semesters over three years to three semesters over two years. Additional minor revisions have been made to ensure consistency in tuition fee structures across multiple years of programs.

Motion:
THAT the Board of Governors approve the amended and complete 2026-2027 Tuition Fee Schedule effective September 1, 2026.
Moved by: Lina Rinaldi
Seconded by: Dave Clazie
All in favour – carried.

8 **LOYALIST COLLEGE FOUNDATION ANNUAL REPORT**

Janine Foster, Director College Advancement provided an overview of the Loyalist College Foundation for its 2025-2026 fiscal year which included information on its financial performance, student scholarships, bursaries and awards, and the Foundation's approval of the creation of the Rate Stabilization Fund.

Motion:
THAT the Board of Governors receives the Loyalist College Foundation Annual Report for the year ended March 31, 2026, for information.
Moved by: Jennifer Moore
Seconded by Josh Hill
All in favour – carried.

9 **REPORT FROM THE MAY 28, 2026, AUDIT AND RISK COMMITTEE MEETING**

David Clazie, Chair of the Audit and Risk Committee, provided a report from the May 28, 2026 Audit and Risk Committee meeting which included the committee's recommendation that the Board approve the Draft Audited Financial Statements for 2025-2026 – see agenda item 11.

Motion:
THAT the Board of Governors receives the report from the May 28, 2026 Audit and Risk Committee Meeting, for information.
Moved by Murray Angus
Seconded by Lina Rinaldi
All in favour – carried.

10 **FISCAL YEAR 2025-2026 FINANCIAL YEAR-END REPORT**

John Pinsent, Senior Vice-President Corporate Services and Chief Financial Officer, provided a fiscal year 2025-2026 financial year-end report.

Motion:
THAT the Board of Governors receives the Fiscal Year 2025-2026 Financial Year-End Report, for information.
Moved by: April Smoke
Seconded by: Jennifer Moore
All in favour – carried.

11 **DRAFT AUDITED FINANCIAL STATEMENTS FOR 2025-2026**

David Clazie provided the Audit and Risk Committee's recommendation that the Board approve the Draft Audited Financial Statements for 2025-2026.

It was a clean audit and the management representation letter identified the following in their external audit control observation:

- Endowment Financial Reporting (new)
- Asset Retirement Obligations (in progress)
- Vacation Accrual (in progress)

- Internal Reporting (resolved)

Motion:
THAT the Board of Governors approves the *Draft Audited Financial Statements for Loyalist College of Applied Arts and Technology for the year ended March 31, 2026*, as recommended by the Audit and Risk Committee.
Moved by: David Clazie
Seconded by: Murray Angus
All in favour – carried.

12 **FISCAL YEAR 2025-2026 FINANCIAL HEALTH INDICATORS**

John Pinsent, Senior Vice-President Corporate Services and Chief Financial Officer, presented a summary of the College's current financial health indicators, trends, and associated risks within the context of Ontario's Ministry financial accountability framework. The College's current trajectory is consistent with broader sector pressures, including enrollment volatility, constrained funding, and rising cost structures. The focus on liquidity indicators places increased importance on timely corrective action. The Board is asked to continue to provide oversight on financial sustainability and risk mitigation efforts.

Motion:
THAT the Board of Governors receives the report on Fiscal Year 2025-2026 Financial Health Indicators, for information.
Moved by: April Smoke
Seconded by: Jennifer Moore
All in favour – carried.

13 **FISCAL YEAR 2025-2026 ATTESTATION OF SECTION 28 PROCESS**

Motion:
THAT the Chair of the Board of Governors signs the *2025-2026 Attestation of Section 28 Process for Loyalist College of Applied Arts and Technology* for the year ended March 31, 2026, as recommended by the Audit and Risk Committee.
Moved by: Jennifer Moore
Seconded by: Murray Angus
All in favour – carried.

14 **ACADEMIC UPDATE – PROGRAM APPROVALS**

Motion:
THAT the Board of Governors approves the delivery of **Mechanical Engineering Technician** (Two-Year Ontario College Diploma) in Fall 2027.
Moved by: Jennifer Moore
Seconded by: Lina Rinaldi
All in favour – carried.

Motion:
THAT the Board of Governors approves the delivery of **Mechanical Engineering Technology** (Three-Year Ontario College Advanced Diploma) in Fall 2027.
Moved by: Jennifer Fry
Seconded by: Mark Kirkpatrick
All in favour – carried.

Motion:
THAT the Board of Governors approves the delivery of **Business – Insurance (Online)** (Two-Year Ontario College Diploma) in Winter 2028.
Moved by: Murray Angus
Seconded by: Lina Rinaldi
All in favour – carried.

Motion:
THAT the Board of Governors approves the delivery of **Fire Prevention Systems Technician** (Two-Year Ontario College Diploma TBC) in Fall 2028.
Moved by: April Smoke
Seconded by: Jennfier Fry
All in favour – carried.

15 **DRAFT 2025-2026 ANNUAL REPORT**

Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness, confirmed that the report fulfills the requirements of the Minister's Binding Policy Directive and the Annual Report Operating Procedure and, once formally approved (including the audited financial statements and required appendix reporting), will be submitted to the Ministry by July 31; and will be made publicly available. It includes all required components and incorporates outcomes from the 2025-2026 Business Plan Year-End Progress Report, which was presented to the Board on April 23, 2026.

Motion:
THAT the Board of Governors approves the draft 2025-2026 College Annual Report, for submission to the Ministry of Colleges, Universities, Research Excellence and Security.
Moved by: David Clazie
Seconded by: Lina Rinaldi
All in favour – carried.

16 **SPRING 2026 DAY 10 ENROLMENT UPDATE**

Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness, provided details on Spring 2026 enrolment trends and their implications for institutional planning, financial performance and program sustainability.

Motion:
THAT the Board of Governors receives the Spring 2026 Day 10 Enrolment Update, for information.
Moved by: Murray Angus
Seconded by: David Clazie
All in favour – carried.

17 **DRAFT 2026-2027 OPERATING BUDGET, CAPITAL BUDGET**

John Pinsent, Senior Vice-President Corporate Services and Chief Financial Officer, presented the operating budget and capital budget, which reflect a disciplined financial management in response to a structural revenue shift. The plan prioritizes sustainability, aligns resources to strategic priorities, and positions the college to stabilize operations while continuing to serve its regional mandate.

Motion:
THAT the Board of Governors approves the draft 2026-2027 Operating Budget and Capital Budget, for submission to the Ministry of Colleges, Universities, Research Excellence and Security.
Moved by: David Clazie
Seconded by: Murray Angus
All in favour – carried.

18 **DRAFT 2026-2027 BUSINESS PLAN**

President Kirkpatrick presented the 2026-2027 Business Plan, which outlines the college's strategic priorities, operational objectives and financial framework for the 2026–2027 fiscal year and reflects the integrated planning assumptions and priorities presented through the college's budget development and strategic planning processes. The Business Plan fulfills the requirements of Ontario Regulation 34/03 and the Ministry's Business Plan Operating Procedure; once formally approved will be submitted to the Ministry by June 30, and will be made publicly available.

Motion:
THAT the Board of Governors approves the draft 2026-2027 Business Plan for submission to the Ministry of Colleges, Universities, Research Excellence and Security.
Moved by: Jennifer Moore
Seconded by: Lina Rinaldi
All in favour – carried.

19 **PRESIDENT'S UPDATE**

The President outlined the challenges and achievements of Loyalist College during Fiscal Year 2026, emphasizing accountability, community connection, and forward-looking strategies despite financial pressures.

- **Board accountability and support**: The Board held the institution and leadership accountable through fiscal instability and restructuring, providing essential support for difficult decisions to sustain the college.
- **Community focus and institutional identity**: Loyalist College's success relies on strong local leadership and a deep connection to four rural counties, guiding decisions to preserve and strengthen its regional identity.
- **Investments and program development**: New learning spaces and program offerings were introduced to enhance future programming, alongside record student bursary support and a shift toward capital fundraising for next-generation facilities and equipment.
- **Financial challenges and outlook**: Declining international enrolment and insufficient provincial funding pose ongoing challenges for Fiscal Year 2027.

Motion:
THAT the Board of Governors receives the President's Update for information.
Moved by: April Smoke
Seconded by: Lina Rinaldi
All in favour – carried.

20 **OTHER BUSINESS**

None

21 **ADJOURNMENT**

The meeting was adjourned at 4:56 p.m.

Jennifer Moore, Chair, Board of Governors

Mark Kirkpatrick, President and CEO, and Board Secretary