LOYALIST COLLEGE

RES 101 Appendix A

Grant Recipient Delegation of Authority Form

In accordance with *FIN 507 Delegation of Authority* and *RES 101 Financial Administration of Research Funds*, any delegation of a grant recipient's authority must be in writing and submitted to the Applied Research and Innovation Office (ARIO) and the Finance department.

DELEGATION

I hereby delegate fund management/grant recipient/primary investigator (PI) authority to:

_____

(print name and title)

For the following research grant: _____

This authorization is for:

- ☐ Delegation of all roles and responsibilities related to the administration of grant funds.
- ☐ Restricted delegated authority for all expenditures only. Any restrictions to delegated authority should be outlined clearly in writing and attached to this form.

This authorization will remain in effect:

- ☐ from _____ until _____
  (start date) (end date)
- ☐ For the duration of the authority to use funds period

APPROVAL

I have read *RES 101 Financial Administration of Research Funds* and with that policy, I do hereby delegate authority as outlined above:

_____ _____

(signature of Delegating Authority) (Date)

_____

(print name and title)

_____ _____

(signature of Approving Authority) (Date)

_____

(print name and title)