BOARD OF GOVERNORS
OPEN BOARD MEETING
Thursday, April 23, 2026
3:30 – 5:30 p.m.
President's Boardroom / MS Teams

DRAFT MINUTES

Board Members Present:

Julie Lange - Chair
Murray Angus
George Brown – Vice-Chair
David Clazie
Jennifer Fry
Stacey Hatch
Mark Kirkpatrick, President and CEO and Board Secretary
Jennifer Moore – Vice-Chair
Rick Phillips
Lina Rinaldi
Jaskaran Singh
Julie Sullivan

Board Members Absent:

Mario Girouard
Josh Hill
Melanie Paradis
April Smoke

Executive Team:

Sandra Dupret, Senior Vice-President, Students
Jennifer Tewathahá:kwa Maracle, Executive Director, Indigenous Initiatives and Applied Research
John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer
Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness
Marian Henson, Recording Secretary

Guests:

Melissa Fritz
Luke Hendry
Craig Jackman
Laura Jarrell
Jodie Russett
Dave Vernon

1 CALL TO ORDER CONFIRMATION OF QUORUM

Chair Julie Lange called the meeting to order at 3:29 p.m. and confirmed quorum.

2 LAND AFFIRMATION

Delivered by Julie Lange:

Loyalist College is built upon the lands governed by the Dish with One Spoon wampum agreement. We affirm and thank the Haudenosaunee, Anishnaabeg, and Huron-Wendat nations for their continued caretaking of the land. We offer respect to Indigenous people from all nations who call this area home. We honour elders and traditional knowledge keepers, past, present, and future.

3 **ADDITIONS / DELETIONS TO AGENDA**

None

4 **DECLARATION OF CONFLICT OF INTEREST**

Julie Lange reminded Governors to refer to the Conflict of Interest guidelines in the meeting package and to declare a conflict of interest if they find themselves in that situation during any portion of the meeting.

5 **APPROVAL OF CONSENT AGENDA**

Motion:

THAT the Consent Agenda for April 23, 2026, be approved as presented and through this consent, approve the:

a. Agenda of the Open Board Meeting – April 23, 2026.
b. Minutes of the Open Board Meeting – March 19, 2026.
c. President's Report.

Moved by: Rick Phillips
Second by: Lina Rinaldi
All in favour – Carried

6 **BUSINESS ARISING FROM PREVIOUS MEETING**

(not otherwise covered on the agenda)

None

7 **REPORT FROM THE AUDIT AND RISK COMMITTEE**

David Clazie, Chair of the Audit and Risk Committee, presented his report, which included the KPMG audit schedule and plan for the college.

Motion:

THAT the Board of Governors receives the verbal report from the Audit and Risk Committee, for information.

Moved by: Jennifer Moore
Seconded by: Murray Angus
All in favour - Carried

John Pinsent, Senior Vice-President Corporate Services and Chief Financial Officer, provided an updated Enterprise Risk Profile, which was presented to the Audit and Risk Committee on March 26, 2026. The following key risk areas for Fiscal Year 2027 were identified:

- Financial Sustainability
- Student Enrolment and Retention
- Regulatory Compliance
- Reputation and Public Trust
- Academic Quality and Outcomes
- Operational Continuity

Motion:
THAT the Board of Governors approves the Fiscal Year 2027 Institutional Risks, as recommended by the Audit and Risk Committee.

Moved by: David Clazie
Seconded by: Lina Rinaldi
All in favour - Carried

8 ACADEMIC UPDATE – MAJOR PROGRAM MODIFICATIONS

Sandra Dupret, Senior Vice-President Students introduced Barry Weese, Dean, Centre for Leadership, Learning and Academic Excellence, to present this agenda item.

During Barry's presentation, it was noted that the Major Program Change Request form does not clearly distinguish between Program Advisory Committee (PAC) consultation having occurred, and final confirmation through approved PAC meeting minutes. As such, the Form will be revised going forward to address this issue.

Motion:
THAT the Board of Governors approves the major program modifications for the following programs, as presented:

- Business (BUSI)
- Civil Engineering Technician (CIVL, CIVJ)
- Construction Engineering Technician (CONS, CONJ)
- Developmental Service Worker (DSWP)
- Electrical Engineering Technician (ELTP)
- Fitness and Health Promotion (FITN)
- Human Resources Management
- Survey Engineering Technician (SURV)

Moved by: Dave Clazie
Seconded by: Rick Phillips
All in favour – Carried

9 FISCAL YEAR 2026 BUSINESS PLAN YEAR-END REPORT

President Mark Kirkpatrick provided a final list of accomplishments of the 2025-2026 Business Plan which reviewed performance against the goals and initiatives set out in the plan, and highlighted key accomplishments and challenges encountered. The information in this report will be indexed fully in the 2025-2026 Annual Report, which will be presented to the Board on June 4, 2026, for approval.

Motion:
THAT the Board of Governors receives the Fiscal Year 2026 Business Plan Year-End Report, for information.

Moved by: Jennifer Moore
Seconded by Murray Angus

All in favour - Carried

10 **STUDENT SERVICES ASSESSMENT PRESENTATION**

Sandra Dupret, Senior Vice-President Students, introduced Melissa Fritz, Director of Institutional Research, and Jodie Russett, Director of Student Experience and Engagement for this agenda item. Working collaboratively, the Institutional Research Office and the Student Division are taking an integrated approach to aligning goals and objectives with the business plan by establishing a framework to inventory key deliverables and performance metrics to ensure there are clear methods to assess student services and create meaningful opportunities to incorporate student voices and perspectives.

Through this work, the college will strengthen its ability to identify trends, understand what is working well, and determine where adjustments are needed to ensure continuous improvement in the student experience and contribute to increased persistence and retention.

This framework supports continuous improvement, business plan objectives, and the College Quality Assurance Audit Process (CQAAP) requirement to demonstrate effective processes for identifying, reviewing, and addressing student needs, determining the quality and adequacy of services, and implementing improvements when required.

Motion:
THAT the Board of Governors receives the Student Services Assessment Presentation, for information.

Moved by: George Brown
Seconded by: Julie Sullivan
All in favour - Carried

11 **COLLEGE COUNCIL YEAR-END REPORT**

Dr. Jennifer Tewathahá:kwa Maracle, Executive Director, Indigenous Initiatives and Applied Research, provided an update on College Council's recommendations to President Mark Kirkpatrick, which emerged from community and staff-informed discussions related to implementation of the Indigenous Education Protocols. Key recommendations included:

- Strengthening Indigenous knowledge integration into curriculum through foundational course and program-specific Indigenous knowledge integration, and ongoing faculty development and curriculum support;
- Increasing Indigenous awareness across the college through expanded professional development for all staff and increased visibility across campus.

Motion:
THAT the Board of Governors receives the College Council year-end report, for information.

Moved by: George Brown
Seconded by: Julie Sullivan
All in favour – Carried

12 **PRESIDENT'S UPDATE**

President Kirkpatrick provided a verbal report acknowledging the college's ongoing commitment and impact to the communities it serves, and the outstanding work of all the employees in various teams across Loyalist College.

Motion:
THAT the Board of Governors receives the President's Update for information.

Moved by Dave Clazie
Seconded by: Jennifer Moore
All in favour - Carried

13 **OTHER BUSINESS**

None.

14 **ADJOURNMENT**

George Brown motioned for adjournment at 5:10 p.m.