

Loyalist College Residences has received confirmation that you require the use of a service animal and is prepared to exempt you from the “No Pet” policy in the *Residence Agreement*. As animals are typically not permitted in residence, Loyalist College Residences uses this *Service Animal Agreement* to ensure that you, other members of the college community, staff, and residence property are protected.

Loyalist College Residences will exempt you from the “No Pet” policy following your agreement to the expectations below as indicated by a completed *Service Animal Agreement*. Failure to follow the agreed upon expectations will result in a review of your “No Pet” clause exemption and could lead to the revocation of your exemption.

The resident agrees to:

1. Attend a meeting with the Manager, Residences and Housing Operations or their designate, prior to moving in to review the expectations.
2. Complete and submit all required paperwork before moving the animal into residence.
3. Ensure that the service animal is up to date with check-ups and vaccinations, as determined by their veterinarians and provincial and federal laws.
4. Ensure that medical care is sought if the service animal becomes sick or injured.
5. Ensure the service animal does not disturb, threaten, or create a nuisance for others.
6. Ensure the service animal resides in your bedroom and not in common areas (e.g., food, water, cages, litter box).
7. Ensure that the service animal is clean, well-groomed, and does not have an offensive odour.
8. Store the service animal’s food safely and away from human food. If food needs to be refrigerated or frozen, it must be stored in a dedicated, small-sized appliance. If live insects or rodents are used as food for the service animal, they must be safely kept in your room.
9. If at any point the service animal eliminates waste within the residence building, ensure it is cleaned appropriately, and notify office staff promptly. Ensure that waste from animal cages/habitats is disposed of in outdoor receptacles.
10. Ensure the service animal’s waste is properly disposed of, should the animal eliminate waste outdoors.
11. When applicable, take responsibility for the upkeep and cleaning of cages or habitats that the service animal resides in.
12. Take legal and financial responsibility and liability for all property damage caused by the service animal. This may include, but is not limited to, additional cleaning, pest control costs (e.g., flea abatement), replacement or repair of flooring, and/or replacement or repair of furnishings.

13. Report any damages that require repair to the Residences and Housing Operations office promptly.
14. Take responsibility and liability for all injuries to persons caused by the service animal.
15. Cooperate with investigations into allegations of animal abuse or neglect, which may be referred to external authorities.
16. Advise Residences and Housing Operations if the service animal is permanently removed from residence.
17. Designate an Alternate Caretaker in the event you are unable to care for the animal for any period of time.
18. Re-register with Residences and Housing Operations and Health and Equitable Learning before the end date of this agreement, specified below.

I have read and agree to the expectations as outlined in the *Loyalist Residence Service Animal Agreement* & the *ADMIN 122 Animals Present at a College Location* policy and procedure.

Print Student Name	Signature	Date
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Print Alternate Caretaker Name	Signature	Date
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Manager, Residences and Housing Operation (Or designate)	Signature	Date
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This agreement is in effect from \_\_\_\_\_ to \_\_\_\_\_