

ADMIN 122 APPENDIX B SERVICE ANIMAL CHECKLIST

If the animal is a certified and trained 'service animal', provide documentation of training.	[] Y [] N
OR	
If animal is being used as a support animal and is not specifically trained as a 'service animal', provide documentation (see Appendix A) from a regulated health professional to verify the need for accommodation.	[] Y [] N
IN ALL CASES:	
Provide copy of recent immunizations and veterinary clearance	[] Y [] N
Provide copy of license if required by home municipality.	[] Y [] N
Confirm the animal is an adult animal that has been spayed or neutered	[] Y [] N
Provide proof of City of Belleville Dog Tag registration (Support dogs only)	[] Y [] N
<i>In consideration of my request to bring a service or support animal on campus, I hereby agree to the following:</i>	INITIAL
I will work with AccessAbility Services to create an Individualized Service Plan (ISP). I will not bring my service/support animal to any academic setting until AccessAbility Services finalizes and distributes the ISP.	
The animal will remain under my care and control at all times. If displaying aggressive or disruptive behaviours, I understand that I may be asked to remove my animal from any campus space.	
I will remain in close proximity to my animal at all times, but when this is not possible, I understand that the animal must be crated or otherwise confined.	
I will bear financial and legal responsibility for any damages to Loyalist College property, or damage to another's personal property, caused by my animal. This may include but is not limited to: additional cleaning, replacement or repair of flooring, and/or replacement or repair of furnishings or personal belongings.	
I will bear liability for all injuries to persons caused by my animal.	
I will provide timely water, food, and outdoor elimination breaks.	
I will clean up and dispose of the animal's waste in an appropriate and timely manner.	
My animal will be well groomed and in good health when I bring it on campus.	
I will cooperate with investigations into allegations of animal abuse or neglect conducted by Loyalist College staff or external authorities.	
In the event of conflicting accommodations and health/safety concerns, I will work with the involved parties (OH&S, HR, managers, other members of the College community) to find an acceptable resolution.	

I have read and agree to the expectations outlined in this checklist and agree to abide by all the provisions of the ADMIN 122 Animals Present in a College Location policy and procedure. I understand that any violation of this agreement may lead to disciplinary action and/or possible removal of the animal from campus.

Student Name
(please print)

Signature

Date

Staff Name
(please print)

Signature

Date

Agreement Expiry Date: _____