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## Appendix B

### Program Advisory Committee Letter of Appointment

Dear \_\_\_\_\_,

On behalf of the Board of Governors of Loyalist College, your appointment as a member of the \_\_\_\_\_ Program Advisory Committee is confirmed for a two-year term (renewable). We extend our appreciation for your engagement and for your commitment to academic program excellence, relevance, and responsiveness that serves the community. Program Advisory Committees are vital links between education, industry, and community, and your input helps ensure our programs remain current, relevant, and responsive to real-world needs.

Loyalist College is committed to the success of our graduates. By aligning academic programming with industry expectations, enhancing employability skills, providing quality experiential learning opportunities, and offering strong student support, we prepare graduates who are career-ready and community-minded. Program Advisory Committees play a vital role in ensuring our graduates are well-equipped for employment.

Thank you for your willingness to share your perspective, expertise, and time with Loyalist College. We hope you find your involvement to be rewarding.

Sincerely,

Board Chair

President