

Summary of the meeting of the
BOARD OF GOVERNORS
February 20, 2025 at 1:45 pm.
President’s Boardroom/MS Teams

Board Members:

Julie Lange, Chair	Mark Kirkpatrick, President
Murray Angus	Jennifer May-Anderson
Jeremy Braithwaite	Jennifer Moore
George Brown	Melanie Paradis
David Clazie	Rick Phillips
Jennifer Fry	Lina Rinaldi
Stacey Hatch	April Smoke
Eva Honest	Julie Sullivan
Josh Hill	

Regrets: Mario Girouard

Staff:

Amanda Baskwill, Senior Vice-President, Academic and Chief Learning Officer
 Leah-Anne Brown, Vice-President, Human Resources
 Sandra Dupret, Senior Vice-President, Students
 Jennifer Tewathahá:kwa Maracle, Executive Director, Indigenous Initiatives and Reconciliation
 John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer
 Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness
 Andrea Paradise, Recording Secretary



Guests: Mustafa Alali, Alec Bauer, Hannah Brown, Carrie Bulgajewski, Terri Cadeau, Eloise Rolland-Carmichael, Tiffany Dyck Bridget Ferguson, Marian Henson, Warren Hunton, Laura Jarrell, Paul Jennings, Tracy MacKenzie, Cory Mestre, Shelly Ann Murphy, Hardik Patel, Carolyn Pratt, Cassie Richardson, Evan Sonkin

Media: Luke Hendry – Belleville Intelligencer, Alan Michael Steele - CJBQ

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p>CALL TO ORDER, CONFIRMATION OF QUORUM</p> <p>The meeting was called to order at 1:45 pm.</p> <p>Quorum was confirmed.</p> <p>The <i>Land Affirmation</i> was delivered by Chair, Julie Lange</p>	
2	<p>ADDITIONS/DELETIONS TO AGENDA</p> <p>No items were added or deleted from the agenda.</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
3	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>Student Governor, Eva Honest and Internal Governor, Jennifer Fry (Administrative) declared a conflict of interest with agenda item 10 Draft 2025-2026 Ancillary Fees Schedule.</p> <p>Internal Governor, Jeremy Braithwaite (Academic) declared a conflict of interest with agenda item 11 Academic Update.</p> <p>Governors were reminded that they are expected to declare a conflict of interest should they find themselves in that situation during any portion of the meeting.</p>	
4	<p>CONSENT AGENDA</p> <p>APPROVAL OF CONSENT AGENDA</p> <p><u>Resolution #1:</u></p> <p>Moved by: George Brown Seconded by: Lina Rinaldi And Carried “THAT the Consent Agenda for February 20, 2025 be approved as presented and through this consent approve the minutes of the December 12, 2024 Audit and Risk Committee meeting; and Board of Governors meeting.”</p>	
5	<p>BUSINESS ARISING FROM PREVIOUS MEETING</p> <p>No items were tabled.</p>	
6	<p>REPORT FROM THE FEBRUARY 20, 2025 AUDIT AND RISK COMMITTEE</p> <p>David Clazie provided a report from the February 20, 2025 Audit and Risk Committee meeting.</p>	
7	<p>FISCAL UPDATE</p> <p>Budget Planning and In-Year Financial</p> <p>John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer delivered a presentation that covered: a status of the 2024-2025 budget; projections for 2024-2025; overview of the budget process for 2025-2026; and budget planning considerations for 2025-2026.</p>	
8	<p>REVISED 2025-2026 TUITION FEES</p> <p>John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer explained that since the approval of the 2025-2026 Tuition Fee schedule at the December 12, 2024 board meeting, formal approval was received from the Ministry of Colleges and Universities (MCU) for Loyalist to offer an advanced diploma in Acupuncture starting September 2025 at a high demand tuition rate for domestic students. As a result, a revised 2025-2026 tuition fee schedule was brought forward to include this high demand program.</p>	

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	<p><u>Resolution #2:</u></p> <p>Moved by: Jennifer Moore Seconded by: David Clazie AND Carried “THAT the Board of Governors approve the revised 2025-2026 Tuition Fee Schedule to include the Acupuncture Advanced Diploma program’s high demand tuition fees effective September 1, 2025 as presented.”</p>	
9	<p>WINTER 2025 DAY 10 ENROLMENT UPDATE</p> <p>Referring to the briefing note included in the meeting materials, Deanne Saunders, Senior Vice-President of Strategic Planning and Institutional Effectiveness, provided an update on the official Winter 2025 enrolment figures at Day 10. Overall, the college welcomed 488 new students at the Belleville campus (224 domestic and 264 international). While these figures resulted in us sitting slightly above budgeted enrolment projections, they were down markedly from Winter 2024 as a result of the significant decline in international student enrolment. All told with new and returning students across all campuses, total student enrolment was about 4,700 versus 6,900 at the same time last year. The college is projecting favourable enrolment numbers for Spring 2025. It is still too early in the admissions cycle for Fall 2025 enrolment projections, although domestic applications have been strong, especially in high-demand health studies programs. International applications continue to lag, however, March and April tend to be peak periods for international applications and will provide a more accurate sense for projection purposes.</p>	
10	<p>DRAFT 2025-2026 ANCILLARY FEES</p> <p><i>Note: Student Governor, Eva Honest and Internal Governor, Jennifer Fry (Administrative) remained present for this item, however, due to their declared conflict of interest, refrained from participating in the voting on the associated resolution.</i></p> <p>Sandra Dupret, Senior Vice-President, Students provide a high-level review of the briefing note shared, explaining that following an in-depth review of ancillary fee expenditures, including programming costs, staffing, and service delivery, as well as a system-wide comparison of fees at other colleges, Loyalist College has adjusted its ancillary fees to sustain service delivery. This review was undertaken in consultation with the Student Government and they have endorsed the proposed 2025-2026 proposed ancillary fees.</p> <p><u>Resolution #3:</u></p> <p>Moved by: Rick Phillips Seconded by: Murray Angus AND Carried “THAT the Board of Governors approve the Student Non-Tuition Related Ancillary Fees per Semester for the 2025-2026 academic year as presented.”</p>	
11	<p>ACADEMIC UPDATE</p> <p><i>Note: Internal Governor, Jeremy Braithwaite (Academic) remained present for this item, however, due to his declared conflict of interest, refrained from participating in the voting on the associated resolution.</i></p>	

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	<p>Amanda Baskwill, Senior Vice-President Academic and Chief Learning Officer shared the programs identified for program suspension based on a comprehensive review of several elements including enrolment trends, post-graduate work permit alignment, strategic mandate agreement priorities, and program delivery costs. Following board approval, teach-out plans will be implemented to ensure that current students can complete their program. Notification, on behalf of the Board to the MCU, will be provided.</p> <p><u>Resolution #4:</u></p> <p>Moved by: Murray Angus Seconded by: Jennifer Moore AND Carried “THAT the Board of Governors approve the suspension of the following programs for Fall 2025: Architectural Technician; Architectural Technology, Biotechnology – Advanced, Business – Finance and Analytics, Carpentry and Renovation Technician, Chemical Engineering Technician, Chemical Engineering Technology, Civil Engineering Technology, Cloud Computing, Computer Software and Database Development, Culinary Skills, Culinary Management, Environmental Technician, Environmental Technology, Esthetics and Spa Management, Financial Technology, Global Business Management, Global Project Management, Manufacturing Engineering Technician, Motive Power Technician – Service and Management, Project Management, Protection, Security, and Investigation, Public Relations – Event Management, Recreation and Leisure Services – Sports, Wireless Information Networking as presented.”</p>	
12	<p>PRESIDENT: UPDATE REPORT</p> <p>President Kirkpatrick referenced his written report included in the meeting materials and elaborated on the fiscal mitigation strategies the College has put in place to address the ongoing financial challenges.</p>	
13	<p>OTHER BUSINESS</p> <p>No other business was tabled.</p>	
14	<p>ADJOURNMENT</p> <p>With no further items to discuss, it was moved by George Brown that the Board of Governors meeting be adjourned. The meeting was adjourned at 2:30 pm.</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 150px; margin: 0 auto;"/> <p>Julie Lange, Chair</p> </div> <div style="text-align: center;">  <hr style="width: 150px; margin: 0 auto;"/> <p>Mark Kirkpatrick, Secretary</p> </div> </div>	