

Summary of the meeting of the  
**BOARD OF GOVERNORS**  
December 12, 2024 at 3:30 pm.  
President’s Boardroom/MS Teams

**Board Members:**

Julie Lange, Chair	Mark Kirkpatrick, President
Murray Angus	Jennifer May-Anderson
Jeremy Braithwaite	Jennifer Moore
George Brown	Rick Phillips
David Clazie	Lina Rinaldi
Jennifer Fry	April Smoke
Stacey Hatch	Julie Sullivan
Josh Hill	

**Regrets:** Mario Girouard, Melanie Paradis, Eva Honest

**Staff:**



Amanda Baskwill, Senior Vice-President, Academic and Chief Learning Officer  
 Leah-Anne Brown, Vice-President, Human Resources  
 Sandra Dupret, Senior Vice-President, Students  
 Trecia McLennon, Executive Director, Equity, Diversity and Inclusion  
 John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer  
 Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness  
 Andrea Paradise, Recording Secretary

**Guests:** Marian Henson, Laura Jarrell, Katey Macdonald, Tracy McKenzie, Carolyn Pratt, Tim Prewer, Evan Sonkin

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p><b>CALL TO ORDER, CONFIRMATION OF QUORUM</b></p> <p>The meeting was called to order at 3:31 pm.</p> <p>Quorum was confirmed.</p> <p>The <i>Land Affirmation</i> was delivered by Chair, Julie Lange</p>	
2	<p><b>ADDITIONS/DELETIONS TO AGENDA</b></p> <p>No items were added or deleted from the agenda.</p>	
3	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>No items of conflict were declared.</p> <p>Governors were reminded that they are expected to declare a conflict of interest should they find themselves in that situation during any portion of the meeting.</p>	

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4	<p><b>CONSENT AGENDA</b></p> <p><b>APPROVAL OF CONSENT AGENDA</b></p> <p><b><u>Resolution #1:</u></b></p> <p>Moved by: Murray Angus            Seconded by: George Brown            And Carried “THAT the Consent Agenda for December 12, 2024 be approved as presented and through this consent approve the minutes of the May 21, 2024 Audit and Risk Committee meeting; and October 10, 2024 Board of Governors meeting.”</p>	
5	<p><b>BUSINESS ARISING FROM PREVIOUS MEETING</b></p> <p>No items were tabled.</p>	
6	<p><b>REPORT FROM THE DECEMBER 12, 2024 AUDIT AND RISK COMMITTEE</b></p> <p>David Clazie provided a report from the December 12, 2024 Audit and Risk Committee meeting.</p>	
7	<p><b>FISCAL UPDATE</b></p> <p><b>7.1 2024-2025 PROJECTION TO YEAR-END AND CFIS (College Financial Information System) REPORT TO THE MINISTRY</b></p> <p>John Pinsent, Senior Vice-President, Corporate Services &amp; Chief Financial Officer delivered a presentation that covered: financial results for the period ending October 31, 2024; 2024-2025 projection to year-end; the CFIS (College Financial Information System) Report to the Ministry; 2025-2026 budget process; and an update on capital construction.</p> <p><b><u>Resolution #2:</u></b></p> <p>Moved by: Jennifer Moore            Seconded by: Lina Rinaldi            AND Carried “THAT the Board of Governors approve the projections to year-end for the 2024-2025 fiscal year as presented.”</p>	
8	<p><b>2025-2026 DRAFT TUITION FEES</b></p> <p><b><u>Resolution #3:</u></b></p> <p>Moved by: Julie Sullivan            Seconded by: George Brown            AND Carried “THAT the Board of Governors approve the fees up to and including the Draft Tuition Fees Schedule for 2025-2026 as presented.”</p>	
9	<p><b>BUSINESS PLAN 2024-2025 PROGRESS REPORT</b></p> <p>Mark referenced the Business Plan 2024-2025 Progress Report included in the meeting material providing an update of the following initiatives: Strengthen the definition of Destination College;</p>	

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	Deliver and Outstanding Student Experience; and Strengthen Organizational Development and Capacity.	
<b>10</b>	<p><b>ACADEMIC UPDATE</b></p> <p>Amanda Baskwill, Senior Vice-President Academic and Chief Learning Officer presented a series of new program proposals as follows:</p> <ul style="list-style-type: none"> <li>• Addiction and Mental Health Worker Diploma: Ontario College Diploma</li> <li>• Addiction and Mental Health Graduate Certificate: Ontario College Graduate Certificate</li> <li>• Child and Adolescent Mental Health Certificate: Ontario College Graduate Certificate program</li> <li>• Integrated Mental Health Practice Certificate: Ontario College Graduate Certificate program</li> </ul> <p>Following board approval, these programs will be submitted to the Credential Validation Service (CVS) for approval and then the Ministry of Colleges and Universities (MCU) for final endorsement.</p> <p><b><u>Resolutions #4:</u></b></p> <p>Moved by: Stacey Hatch  Seconded by: David Clazie  AND Carried “THAT the Board of Governors approve the delivery of the Addiction and Mental Health Worker Diploma: Ontario College Diploma in Fall 2026.”</p> <p><b><u>Resolution #5:</u></b></p> <p>Moved by: George Brown  Seconded by: Jennifer Moore  AND Carried “THAT the Board of Governors approve the delivery of the Addiction and Mental Health Graduate Certificate: Ontario College Graduate Certificate in Fall 2026.”</p> <p><b><u>Resolution #6:</u></b></p> <p>Moved by: Rick Phillips  Seconded by: Lina Rinaldi  AND Carried “THAT the Board of Governors approve the delivery of the Child and Adolescent Mental Health Certificate: Ontario College Graduate Certificate program in Fall 2026.”</p> <p><b><u>Resolution #7:</u></b></p> <p>Moved by: Lina Rinaldi  Seconded by: George Brown  AND Carried “THAT the Board of Governors approve the delivery of the Integrated Mental Health Practice Certificate: Ontario College Graduate Certificate program in Fall 2026.”</p>	
<b>11</b>	<p><b>ENROLMENT UPDATE</b></p> <p>Referencing the briefing note included in the meeting materials, Deanne Saunders, Senior Vice-President of Strategic Planning and Institutional Effectiveness provided an update on official Fall 2024 enrolment figures and initial projections for Winter 2025. New and returning student enrolment at the Belleville and Port Hope campuses was ~4200 as compared to ~3900 in Fall 2023. The increase was primarily due to new domestic student enrolment growth which can be attributed to additional</p>	

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	enrolment capacity in programs and sections, the launch of new programs that align with domestic student demand, and an uptick in applications and registrations for students in the college's traditional catchment area and Eastern Ontario more generally.	
12	<p><b>LOYALIST CORRIDOR GRANT FUNDING</b></p> <p>Evan Sonkin, Director of Financial Planning and Budgets, presented an overview of the corridor grant funding process to the board, including the specific funding formulas that Loyalist College is required to meet. The board expressed their gratitude for the detailed information and clarification on the funding process.</p>	
13	<p><b>PRESIDENT: UPDATE REPORT</b></p> <p>President Kirkpatrick referenced his written report included in the meeting materials and elaborated on key College events and initiatives.</p>	
14	<p><b>MATTERS OF BOARD DECISION</b></p> <p>No items were tabled.</p>	
15	<p><b>OTHER BUSINESS</b></p> <p>No other business was tabled.</p>	
16	<p><b>ADJOURNMENT</b></p> <p>With no further items to discuss, it was moved by Murray Angus that the Board of Governors meeting be adjourned. The meeting was adjourned at 5:42 pm.</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">   <hr style="width: 150px; margin: 0 auto;"/> <p>Julie Lange, Chair</p> </div> <div style="text-align: center;">   <hr style="width: 150px; margin: 0 auto;"/> <p>Mark Kirkpatrick, Secretary</p> </div> </div>	