

January 25, 2023

To Whom It May Concern:

Re: Liability Insurance Coverage for Loyalist College Students

Loyalist College carries Liability Insurance of 5 Million Dollars (\$5,000,000). This insurance may include as an "additional insured" any person, firm or corporation, as named on a Loyalist College Certificate of Insurance, who co-operates with Loyalist College in an extended instructional program to provide practical training for Loyalist College students, while acting within the scope of the agreement with the College.

If you wish to be added as additional insured, please contact Loyalist College's Risk, Contracts and Insurance Manager and we will have our Insurers add you as additional insured to our liability policy with respect to liability arising out of the College's operations.

Cindy Webster Acting Senior Vice-President Corporate Services & Chief Financial Officer