



Campus: Belleville Toronto Port Hope

Intake: Fall Winter Spring

INTERNATIONAL REFUND APPLICATION

*Refunds must be initiated by 12 pm EST on Day 1 of the semester and submitted as complete.

Date: ____/____/____ (MM/DD/YY)

	Reason for Withdrawal	Administration Fee
<input type="checkbox"/>	Denied study permit	\$250
<input type="checkbox"/>	Unable to attend	\$2600
<input type="checkbox"/>	Study processing delay	\$2600
<input type="checkbox"/>	Transfer – Semester One:	
<input type="checkbox"/>	Transfer request to Ontario School who have a signed Non-Transfer Agreement	Full Semester Fee
<input type="checkbox"/>	Other	\$2600
	Non-returning Student (Semester 2-6):	
<input type="checkbox"/>	Before Day 1	\$750
<input type="checkbox"/>	Day 1-10	\$2600
<input type="checkbox"/>	Additional fees – if applicable	\$ ____

IMPORTANT INFORMATION:

- All required documents must be provided by refund deadline.
- It is Loyalist College policy that all refunds MUST be returned to their country of origin via Flywire.
- Funds cannot be refunded to Canadian accounts/other post-secondary institutions.
- If funds were not processed using Flywire, please speak to International Centre staff.
- After receiving a complete and accurate Refund Application, refunds take up to six weeks at the College from date of processing for funds to arrive as requested.

Student name	
Loyalist program	
New school	
Agency name (if applicable)	
Loyalist student number	
Email	

ADMINISTRATIVE INFORMATION:

Complete refund date	
Study permit date	
New school LOA date	
Return of student ID card	
Staff signature	