New Program Idea Ideas are sent to appropriate Dean for exploration

Works with the Office of the SVPA to complete the Business Plan

Office of the SVPA

Works with the Dean to prepare the Business Plan Facilitates CVS and MCU applications upon appropriate approvals

Enrolment Management Team (EMT)

Reviews the Business Plan If EMT endorses the program, CVS validation is sought and it moves to CET for approval

College Executive Team (CET)

Reviews the Business Plan If CET approves the program, it moves to the Board for final approval

Academic
Committee (AC)
& Board of
Governors (BOG)

Reviews the Business Plan If approved, MCU approval is sought

Centre for the Advancement of Teaching & Learning (CATL)

Provides curriculum development support for all new programs

## Program Requires Renewal

Program renewal can be initiated for many reasons (QA, program standard updates, external accreditation, etc.)

Centre for the Advancement of Teaching and Learning (CATL)

Provides any data/support required to complete the review including mapping

Office of the SVPA

Facilitates CVS revalidation and MCU review if required

Figure 3 Program of Study Change Process

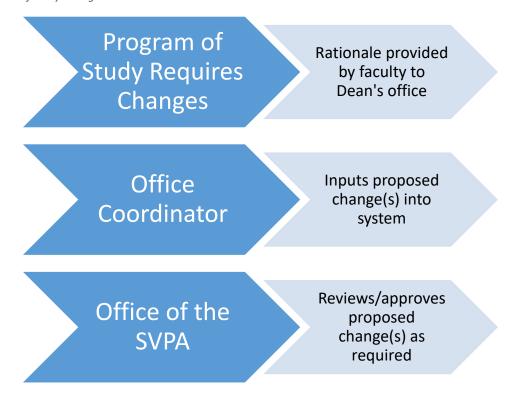


Figure 4 Course Change Process

