

LOYALIST COLLEGE

Board of Governors Policy

C6	C. Board/Governance Processes C6. INTERNAL GOVERNORS ABSENCE FROM WORKPLACE FOR BOARD RELATED ACTIVITIES
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Date Last Approved: March 2019

Next Review Date: 2023

Background

In this policy, unless otherwise defined herein or the context requires otherwise, words have the same meaning as they do in By-Law 1 of the College.

The purpose of this policy is to recognize approved absence from work responsibilities for approved Board activities.

Policy / Procedure

Full time employees of the College who are members of the Board will be considered as being on a paid leave of absence when participating in approved Board activities during working hours. Activities including but not limited to meetings, travel and assignments related to the Board member’s duties outside of regular working hours will not be considered for any overtime compensation. Reasonable expenses will be paid in accordance with College’s Board Members and President Travel Expenses Policy.

Monitoring

The President will ensure that internal Board members’ time away from the workplace and time engaged in Board related activities are managed in a manner that aligns with all applicable policies and procedures.

Related Materials

Loyalist College Policy FIN 504 – Business Expense Reimbursement Policy - 2012