



**Summary of the meeting of the
BOARD OF GOVERNORS
September 25, 2019 at 2:00 pm
Boardroom – Kente Building**

Board Members:

Bob Forder, Chair	Ann Marie Vaughan, President
Tim Farrell	Jennifer May-Anderson
June Hagerman	Kevin Narraway
Pam Jolliffe	Bhavik Patel
Sara Kelleher	Lisa Sinclair
David MacKinnon	

Regrets:

Cindy Brandt
Jim Pine
Bill Saunders

Staff:

Michael Cooke, Senior -President Academic and Chief Learning Officer (Acting)
Kerry Lorimer, Director of Marketing and Communication
Kirsten Mason, Policy and Planning Advisor
Valerie Peticca, Executive Director, Human Resources
Fred Pollitt, Executive Director, Student Life and Leadership
Megan Sheppard, Senior Vice-President, Corporate Services and Chief Financial Officer
Elaine Wilkinson, Recording Secretary

Guests:

Sarah Cooke, representing Q Net News and student in the Loyalist Journalism and Communications Program

Alex Mahar, representing Quinte Broadcasting and student in the Loyalist Journalism and Communications Program

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p>CALL TO ORDER CONFIRMATION OF QUORUM</p> <p><i>A Land Acknowledgement</i> statement was read by Chair Forder.</p> <p>Quorum was confirmed.</p> <p>Media guests Alex Mahar, Quinte Broadcasting and Sarah Cooke, Q Net News were welcomed.</p>	
2	<p>ADDITIONS/DELETIONS/APPROVAL OF CONSENT AGENDA</p> <p>No changes to the agenda were made.</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
3	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No conflicts were declared.</p> <p>Governors were reminded that they are expected to declare a conflict of interest if they find themselves in that situation during any portion of the meeting.</p>	
4	<p>CONSENT AGENDA</p> <p>Items contained in the Consent Agenda were presented for approval.</p> <p>Resolution # 1 Moved by: David MacKinnon Seconded by: Lisa Sinclair AND carried, “THAT the revised Consent Agenda for September 25, 2019 be approved as presented and through this consent, approve the minutes of the August 25, 2019 Board of Governors meeting; the August 25, 2019 Special Board of Governors meeting; the Recommendations of the June 13, 2019 Finance, Corporate Services and Governance Committee meeting; and the Recommendations of the June 13, 2019 Academic, Student Affairs and Advocacy Committee meeting.”</p>	
5	<p>BUSINESS ARISING FROM PREVIOUS MEETINGS</p> <p>No items were tabled.</p>	
6	<p>REPORT FROM THE ACADEMIC COMMITTEE MEETING FROM SEPTEMBER 25, 2019</p> <p>Academic Committee Chair Jennifer May-Anderson provided a report from the afternoon meeting.</p>	
7	<p>REPORT FROM THE STUDENT AFFAIRS COMMITTEE MEETING FROM SEPTEMBER 25, 2019</p> <p>Student Affairs Committee Chair Jennifer May-Anderson spoke to the meeting that was held earlier in the day.</p> <p>The item of decision was relative to the <i>Sexual Assault and Sexualized Violence Policy – Policy Number: SS 612</i>. In addition to updating definitions within the operational policy, the policy was reworded to make explicit reference to the misuse of technology in sexualized offences. Where the content of the policy is used by many organizations/establishments, the procedures is unique to Loyalist.</p> <p>Resolution # 2 Moved by: Kevin Narraway Seconded by: Pam Jolliffe AND carried, “THAT the Board of Governors support the decision of the Student Affairs Committee and approve the revised <i>Sexual Assault and Sexualized Violence Policy – Policy Number: SS 612</i>.”</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
8	<p>MATTERS OF BOARD DECISION</p> <p><u>Approve Board of Governors Policy D1- Sexual Assault and Sexualized Violence:</u> Ann Marie Vaughan introduced the topic stating that the policy sets out the Board of Governors' governance oversight and accountability required for Loyalist College to comply with the Ministry of Training, Colleges and Universities (MTCU) Act, R.5.o. 1990, c. M. 19, and o. Reg. 131/16 Sexual Violence at Colleges and Universities.</p> <p>The policy also delegates the responsibility of the College's operational policy and procedure to the President, as set out in the Monitoring section in the Board policy.</p> <p>Resolution # 3 Moved by: <i>See below</i> Seconded by: <i>See below</i> AND carried, "THAT the <i>Sexual Assault and Sexualized Violence Board of Governors Policy (D1 – Executive Limitations)</i>, be approved and adopted."</p>	
9	<p>2019 KPI RESULTS FOR LOYALIST COLLEGE</p> <p>Ann Marie Vaughan shared Key Performance Indicators (KPI) results for Loyalist College for 2017-2018 announcing that the College exceeded the provincial average in all five KPI's, including Graduate Employment, Graduate Satisfaction, Employer Satisfaction, Students Satisfaction and Graduation Rate.</p> <p>The results were made public earlier in the day by Colleges Ontario.</p>	
10	<p>ENROLMENT UPDATE</p> <p>Ann Marie provided an enrolment update stating that student enrolment increased seven percent in September over last year, with day 10 registrations totalling 3,518. Greater student retention and increased international enrolment, totalling 1,356 students, contribute to a larger student population.</p> <p>Provincial demographic is resulting in enrolment in domestic numbers being down across the system. The importance of the enrolment of international students is support of vibrant college and program mix.</p> <p>Responding to the inquiry regarding strategies that can be introduced to address the decline in enrolment of domestic students, Ann Marie noted that how the College manages the Strategic Mandate Agreement to our advantage is the key. The College's Strategic Mandate Agreement (which guides the College) helps to focus on what Loyalist can do.</p>	
11	<p>OTHER BUSINESS</p> <p>No items were presented.</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
12	<p>ADJOURNMENT</p> <p>With no further items to discuss, the meeting adjourned at 2:25 pm</p> <p>_____</p> <p>Bob Forder, Chair</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Ann Marie Vaughan, Secretary</p>	
	<p>Approve Board of Governors Policy D1- Sexual Assault and Sexualized Violence</p> <p>The Board of Governors meeting reconvened at 2:47 pm to allow Governor the opportunity to vote on the <i>D1- Sexual Assault and Sexualized Violence Policy</i>. The opportunity of a vote was overlooked earlier in the meeting.</p> <p>Resolution # 3 Moved by: Sara Kelleher Seconded by: Bhavik Patel AND carried, “THAT the <i>Sexual Assault and Sexualized Violence Board of Governors Policy (D1 – Executive Limitations)</i>, be approved and adopted.”</p> <p>The meeting adjourned at 2:49 pm</p>	

A report from the College President was shared with Governors as part of their meeting package.

PRESIDENT’S REPORT September 25, 2019

1. Strategic Mandate Agreement

Final technical briefings are taking place with representatives from the College on the new SMA 3 (2020-2025) which will be implemented. A process has been developed for Loyalist College’s SMA that will be presented at the ASA committee meeting on September 25, 2019. A detailed briefing will be provided to the Board of Governors at the November Board Retreat.

2. Policy Development

Work is underway on the development of a Financial Matters policy for the Board of Governors. A companion operational policy on signing authority is also under development. The Financial Matters policy will be presented to the Executive Committee of the Board on September 25 and will be tabled for discussion at the Board in November.

Consultation has taken place on the Sexual Assault and Violence policy in accordance with a MTCU mandate to review all policies before September 30, 2019. The College has developed a Board governance policy and has reviewed its operational policy. Fred Pollitt, Executive Director of Student Life and Leadership will provide an update to the Student Affairs Committee of the Board on September 25, 2019.

In accordance with Ministry requirements a report on the College’s Free Speech Policy was prepared to the Higher Education Quality Council and is available on our web site <https://www.loyalistcollege.com/policy-statement-on->

[upholding-free-speech/](#) The College continues to work on operational policies ensuring appropriate consultation within the College.

3. Public-Private Partnerships

Work continues with the College's partner, Queen's College. The College is waiting on the Ministry policy, which is required in order to complete the business plan and contract with the private partner. In addition, Section 28 approval is required from the Ministry of Training, Colleges and Universities. The College is working towards a January 2020 start-up; however, the shortening window awaiting policy direction from MTCU is influencing that ability.

4. Advocacy

Considerable attention has been given to local relationships with municipalities over the summer months, particularly with regard to housing for incoming students. Efforts will continue into the winter to ensure that the College is aware of sensitive issues with respect to housing. The President serves on the Belleville Chamber of Commerce and has joined the Government Relations and Economic Development committees of the Chamber. The President has also become a Member of Rotary International through the Rotary Club of Belleville.