



**Summary of the meeting of the  
BOARD OF GOVERNORS  
March 21, 2019 at 5:30 pm  
Boardroom – Kente Building**

<b>Board Members:</b>	<b>Bob Forder, Chair</b> <b>Tim Farrell</b> <b>June Hagerman</b> <b>Pam Jolliffe</b> <b>Sara Kelleher</b> <b>Jennifer May-Anderson</b> <b>David MacKinnon</b>	<b>Ann Marie Vaughan, President</b> <b>Kevin Narraway</b> <b>Jacinta Obasohan</b> <b>Bhavik Patel (via teleconference)</b> <b>Mary Lynn Rutledge</b> <b>Bill Saunders</b> <b>Lisa Sinclair</b>
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<b>Regrets:</b>	<b>David Allen</b> <b>Cindy Brandt</b>	<b>Sandra Maracle</b> <b>Jim Pine</b>
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**Staff:**

**Ann Drennan, Senior Vice President Academic and Chief Learning Officer**  
**Kerry Lorimer, Director of Marketing and Communication**  
**Kirsten Mason, Policy and Planning Advisor**  
**Valerie Peticca, Executive Director, Human Resources**  
**Fred Pollitt, Executive Director, Student Life and Leadership**  
**Megan Sheppard, Senior Vice-President, Corporate Services and Chief Financial Officer**  
**Elaine Wilkinson, Recording Secretary**

**Guest:** **Ross Danaher, Director, Library and Research Services**

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>1</b>	<p><b>CALL TO ORDER</b>  <b>CONFIRMATION OF QUORUM</b></p> <p>Chair Forder open the meeting by recognizing that the meeting was being held on the traditional territories of the Mohawks of the Bay of Quinte, recognized as the community of Tyendinaga, Mohawk Territory.</p> <p>Quorum was confirmed.</p> <p><b>PRESENTATION TO RETIRED GOVERNOR ROSS DANAHER</b></p> <p>Acknowledgement and recognition of the contribution to Loyalist College and the Board of Governors during his term on the Board for retired governor Ross Danaher was made by Chair Forder.</p> <p>As a keepsake, Governors retiring from the Board are presented with a photographic reproduction of the print of their choice from the Loyalist Collection.</p>	

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	<p><b>PRESENTATION OF ADVANCED GOOD GOVERNANCE AND GOOD GOVERNANCE CERTIFICATES</b></p> <p>Presentations were made to Governors May-Anderson, Narraway, Obasohan and Sinclair with their Good Governance Certificates as part of the Board Excellence Certificate Program. Chair Forder was presented with his Advanced Good Governor Certificate.</p> <p>The College Centre of Board Excellence, which offers the Board Excellence Certificate program, is a collaborative partnership between Colleges Ontario and the College Employer Council.</p>	
<b>2</b>	<p><b>ADDITIONS/DELETIONS/APPROVAL OF CONSENT AGENDA</b></p> <p>The agenda was revised to include <i>Student Voices on Sexual Violence Survey</i>.</p> <p><b>Resolution # 1</b>  Moved by: David MacKinnon  Seconded by: Kevin Narraway  AND carried, “THAT the revised Consent agenda for March 21, 2019 be approved as circulated.”</p>	
<b>3</b>	<p><b>CONSENT AGENDA</b></p> <p><b>Resolution # 2</b>  Moved by: Jacinta Obasohan  Seconded by: Bill Saunders  AND carried, “THAT the minutes of the Board of Governors meeting of December 13, 2018 be received and adopted” and “THAT the minutes of the December 13, 2018 Special Board of Governors meeting be received and adopted.”</p>	
<b>4</b>	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>No items were declared.</p>	
<b>5</b>	<p><b>BUSINESS ARISING FROM PREVIOUS MEETINGS</b></p> <p>No items were tabled.</p>	
<b>6</b>	<p><b>REPORT FROM THE FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE MEETING FROM MARCH 21, 2019</b></p> <p>Governor Rutledge provided a report from the Finance, Corporate Services and Governance meeting held earlier in the day.</p> <p><b>Resolution # 3</b>  Moved by: Lisa Sinclair  Seconded by: Sara Kelleher  AND carried, “THAT the Board of Governors approves recommendations #4 from the March 21, 2019 Finance, Services and Governance Committee meeting.”</p>	

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	<p>Chair Forder spoke to the resolutions that are pre-signed explaining that mover and seconder are not an approval of the recommendation, but is a way of introducing the item for discussion.</p> <p>Regarding long term strategic planning and whether items from the Capital Plan were included in the budget, Megan Sheppard advised that planning funds for major projects for health and wellness and residence buildings were carried over. No new money was added in this year.</p>	
<b>7</b>	<p><b>MATTERS OF BOARD DECISION</b></p> <p><b>2023 Strategic Plan for Loyalist College:</b></p> <p>President Vaughan spoke to the new Strategic Plan for Loyalist stating that the date of the plan was changed from 2020 to 2023. The original date of 2020 would not provide a long enough timeline to achieve the goals within the Plan.</p> <p>Responding to the query on how the Strategic Plan is aligned with the objectives of the Government, Ann Marie advised that when the College went out with the Request for Proposal (RFP), we were looking for a company that would know, or have a sense of, government priorities – for inclusion in the Strategic Plan.</p> <p><b>Resolution # 4</b>  Moved by: Kevin Narraway  Seconded by: Sara Kelleher  AND carried, “THAT the Board of Governors approves the Strategic Plan as presented on March 21, 2019.”</p> <p><b>The Loyalist College Foundation By-Law 1:</b></p> <p>President Vaughan provide background on the Foundation and the development of the new by-law. Borden Ladner and Gervais LLP provided support in reviewing and updating the by-law.</p> <p>Changes made in the By-law pertained to membership; length of time on the Foundation Board, and a reduction in the number of committees within the Foundation. The Foundation will concentrate their focus on investment versus fundraising.</p> <p>The By-Law was reviewed and approved by the Foundation Directors at their Regular meeting on January 24, 2019, with the intention of presenting it to the Board of Governors. With approval from the Board of Governors, the revised By-Law will be presented for approval at the Foundation’s Annual General Meeting on May 23, 2019.</p> <p><b>Resolution # 5</b>  Moved by: Jacinta Obasohan  Seconded by: Kevin Narraway  AND carried, “THAT the Board of Governors approves The Loyalist College Foundation By-Law 1 as presented, and that the By-Law be presented at the May 23, 2019 Foundation Annual General Meeting.”</p>	

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>8</b>	<p><b>OTHER BUSINESS</b></p> <p><u>Student Voices on Sexual Violence Survey:</u> On March 19<sup>th</sup>, Merrilee Fullerton, Minister of Training, Colleges and Universities, released a summary report of the 2018 Student Voices on Sexual Violence Survey.</p> <p>The objective of the Survey was to gather information about how students perceive, understand and respond to sexual violence.</p> <p>The findings emphasize the significance of doing everything colleges can to protect students both on campus and in the community, and to provide effective support for survivors of sexual violence. The safety and security of our students and employees is a priority for Loyalist at all times – both on campus and in the community. It’s important to note that the Survey did not limit students to reflecting on experiences that occurred on-campus only.</p> <p>The Overall College Sector response rate was 16.3%. There were 238 out of 2,824 Loyalist College students who completed the Survey. That translates to a response rate of 8.4% – about half the response rate for the College sector.</p> <p>President Vaughan asked Governors that as they review the survey results to please exercise caution with respect to institutional comparisons (e.g., ranking), due to varied circumstances, the demographic composition of the student body and different student response rates.</p> <p>Ann Marie noted that the feedback from Loyalist students who took part in the Survey is invaluable and will help us build on our existing programming and awareness efforts. A positive indication of the direction in which the College is moving is reflected in the 2017-2018 KPI Survey results: Loyalist was ranked second by students on Campus Safety and Security Services. Specific examples of safety precautions and services offered on campus was shared by Ann Marie.</p> <p>With the release of the report, the Ministry also announced requirements of all Colleges:</p> <ul style="list-style-type: none"> <li>• Every publicly-assisted college and university are required to report annually to its Board of Governors on a number of measures related to the experiences of and support for students who have experienced sexual violence</li> <li>• Every publicly-assisted college and university are required to have a task force devoted to tackling violence on campus. The task force would be required to</li> </ul>	

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	<p>report findings to their respective Board of Governors as well as to the Ministry of Training, Colleges and Universities.</p> <ul style="list-style-type: none"> <li>• Every publicly-assisted college and university are required to review their sexual violence policies by September 2019.</li> </ul> <p>To assist colleges and universities in supporting the prevention of sexual violence, the Ministry will be doubling the government’s 2018-2019 investment in the Women’s Campus Safety Grant.</p> <p>An update on work done to-date in compliance with the Ministry’s requirements will be provided to the Board at the next Board meeting, at on a regular basis going forward.</p> <p><b>OTHER BUSINESS</b></p> <p>Kerry Lorimer was recognized for her work in organizing events such as the March 20<sup>th</sup> Spring Awards Ceremony and for fulfilling the leadership role of Executive Director, College Advancement &amp; External Relations since Dianne Spencer’s retirement.</p> <p>Fred Pollitt was also recognized for his efforts and the positive results of his work and achievements that he and his team members complete.</p>	
<b>9</b>	<p><b>ADJOURNMENT</b></p> <p>With no further items to discuss, the meeting adjourned at 6:30 p.m.</p> <p>_____</p> <p>Bob Forder, Chair</p> <p>_____</p> <p>Ann Marie Vaughan, Secretary</p>	

*Reports from the Board of Governors Chair and the College President are shared with Governors as part of their meeting package.*

**CHAIR’S REPORT TO THE BOARD**  
**March 21, 2019**

- I would like to thank everyone who participated in the February 28th Board of Governors Retreat. The presentations by Senior Vice President Academic and Chief Learning Officer Ann Drennan; Senior Vice President Corporate Services and Chief Financial Officer Megan Sheppard; and Kerry Lorimer, Acting Executive Director, College Advancement & External Relations were excellent and informative. From the presentations, I believe that we as a Board have a better understanding of the challenges and uncertainty that our Management Team are faced with and who, as a cohesive team, work together to address.
- The *Spring Awards Ceremony*, an annual event planned through the Awards office, will be held on Wednesday, March 20, 2019. One hundred and one deserving Loyalist students will receive awards made possible by 41 donors, including 24 endowed funds. During the ceremony, \$67,621 in awards will be presented which will bring the total

presented this year through the Awards Office to more than \$487,350. Financial assistance makes a difference to our students as they continue with their post-secondary education. The generosity and financial support from many individuals, businesses, and community organizations, as well as contributions from the College Foundation endowment, provide support for Loyalist College programs and students. It will be wonderful to have the opportunity to congratulate students and, of course, thank the donors.

I am pleased to announce that Darcy Eligh, who served on the Board of Governors for the 2017–2018 term will be a recipient of a Student Leadership Award.

- On Monday, April 1st, President Vaughan and I will spend the day at Queen’s Park participating in *College Day 2019*, an event that Colleges Ontario is planning.

This year’s event will kick off with the ‘College Education for a New Economy (CENE)’ exhibit area and conclude with a culinary showcase reception. CENE will showcase innovation, creativity and ingenuity demonstrated by colleges in working with employers to show that graduates have the advanced skills they need to hit the ground running in the workplace – strengthening Ontario’s competitiveness in a growing economy. Colleges will have an opportunity to provide live exhibits/demonstrations of their exciting ‘high technology’ achievements to MPPs, their staff and civil servants. In addition to viewing Question Period, President Vaughan and I will also participate in the traditional lobby day meetings with MPPs throughout the day.

Loyalist’s presence will also be visible throughout the day as a proposal submitted by the College’s Applied Research Centre for Natural Products and Medical Cannabis was selected as one of the exhibits for the College Education for a New Economy exhibit area. Loyalist culinary students will participate in the evenings Culinary Showcase Reception by providing samplings of food creations.

- Results of the election for a student governor to the Board of Governors was announced on February 14<sup>th</sup>. Nju Anubondem, a first year Practical Nursing student was acclaimed as the Student Representative to the Board for 2019-2020. Anu’s one-year term on the Board will begin September 1, 2019.

## **PRESIDENT’S REPORT TO THE BOARD** **March 21, 2019**

### **1. Strategic Plan**

Strategic Plan has been complete for circulation and approval by the Board of Governors.

### **2. Advocacy**

With the change in government, much of my work since January has been focused on advocacy and participating in multiple opportunities for presenting the College’s position and needs to the provincial government.

This has included:

- Participating in technical briefings from the Ministry of Training, Colleges and Universities (MTCU) on changes to OSAP regulations and proposed changes to ancillary fees.
- Meeting with the Deputy Minister and Assistant Deputy Minister of MTCU explaining the unique needs of Loyalist College and commenting on key strategic policy issues being proposed by the new government.
- Meeting with the Minister of Economic Development and Minister of MTCU along with key staff from these Ministries with the objective of ensuring that the Ministers understand Loyalist College’s requests.
- Participating in the formal consultation process for the budget in both a verbal and written submission.
- Internal meetings with staff so that they are aware of the budget issues as they develop. To date two town halls have taken place on this subject.
- April 1, 2019 is Colleges Day at Queen’s Park. Loyalist will be well represented that day. Myself and Chair Forder will participate in meetings and attend question period. Loyalist College’s Applied Research Centre for Natural Products and Medical Cannabis was selected as one of the exhibits for College Education for a

New Economy at 2019 College Day. In addition, our culinary program will be providing treats for MPPs and Queen's Park staff at the reception which concludes the day. Kerry Lorimer will be supporting our collective efforts that day.

At the municipal level changes have taken place as well. Since January, I have met with the new Mayor of Belleville (Mitch Panciuk) and Councillor Ryan Williams. I attended the Business Retention and Expansion report release on the local construction industry. Loyalist College has requested a seat on the BRE committees and that request is going forward to the municipality. Loyalist College also has a seat on the transit committee with Fred Pollitt participating in that committee. Loyalist also had representation at the housing summit organized by the City of Belleville.

I have joined the Rotary Club of Belleville and continue as a member of the Rotary Music Festival Committee. I am also on the Board of Directors for the Belleville Chamber of Commerce.

### **3. Public Private Partnerships**

The new government has signalled that it will consult on lifting the moratorium for public-private training partnerships that six Ontario colleges have been actively involved in. As a result, Colleges Ontario has been working with a Committee of interested Presidents on various elements involved in these partnerships that the government has previously raised questions on. Over the past five months this committee has developed a common quality assurance framework, a common contract and common set of student services that must be provided as a minimum standard. I have also met with bureaucrats and political leaders in government to advocate for Loyalist College in this regard.

### **4. Recruitment of VP External and Chief Innovation Officer**

I am pleased to inform the Board that a candidate has accepted the position of VP External and Chief Innovation Officer and will begin in that role on April 15. An appointment announcement will be made shortly.

### **5. Policy Development**

Considerable work contributes on policy review for the Board of Governors and for the College's operational policies. The Board of Governors Executive will consider a series of policies at its March 2019 Executive meeting. It is anticipated that Board policies will come forward to the full Board in April and June 2019.

At the same time, considerable effort is being spent on College operational policies. An approach that ensures College consultation into policy development and review has been developed. Executive members have identified policies that are no longer relevant, that require further reviewing and policy gaps that need development. It is anticipated that by June 2019 we should have a good baseline of policies for the College and a developed process on how we consult throughout the policy development process.