



**Summary of the meeting of the  
BOARD OF GOVERNORS  
February 19, 2020 at 3:05 pm  
Boardroom – Kente Building**

**Board Members:**            **Bill Saunders, Acting Chair**            **Ann Marie Vaughan, President**  
    **Tim Farrell**    **Jennifer May Anderson**  
    **June Hagerman**                                        **Jim Pine**  
    **Pam Jolliffe**    **Lisa Sinclair**  
    **Sara Kelleher**     **Prahlad Varu**

**Regrets:**                    **Bob Forder**    **David MacKinnon**  
    **Bhavik Patel**

**Staff:**                      **Michael Cooke, Senior -President Academic and Chief  
    Learning Officer (Acting)**  
    **Mark Kirkpatrick, Interim Senior Vice President Corporate Services  
    and Chief Financial Officer**  
    **Kerry Lorimer, Director of Marketing and Communication**  
    **Kirsten Mason, Policy and Planning Advisor**  
    **Valerie Peticca, Executive Director of Human Resources Services**  
    **Fred Pollitt, Executive Director, Student Life and Leadership**  
    **Deanne Saunders, Executive Assistant, Senior Vice-President Academic**  
    **Elaine Wilkinson, Recording Secretary**

**Guests:**                    **Sarah Cooke, Journalism and Communications program student –  
    representing QNet News**  
  
    **Alex Mahar, Journalism and Communications program student –  
    representing Quinte Broadcasting Corporation**

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>1</b>	<p><b>CALL TO ORDER</b>  <b>CONFIRMATION OF QUORUM</b></p> <p>Vice Chair Bill Saunders Chaired the meeting in the absence of Chair Bob Forder.</p> <p><i>A Land Acknowledgement</i> statement was read by Bill Saunders, Acting Chair.</p> <p>Quorum was confirmed. Media guests were introduced.</p>	
<b>2</b>	<p><b>ADDITIONS/DELETIONS/APPROVAL OF CONSENT AGENDA</b></p> <p>No changes to the agenda were made.</p>	

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<b>3</b>	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>Governor Sinclair declared a conflict with agenda item #7 – Report from the Academic Committee meeting from February 19, 2020.</p> <p>Governors were reminded that they are expected to declare a conflict of interest if they find themselves in that situation during any portion of the meeting.</p>	
<b>4</b>	<p><b>CONSENT AGENDA</b></p> <p><b>Resolution # 1</b>  Moved by: Sara Kelleher  Seconded by: Lisa Sinclair  AND carried, “THAT the Consent Agenda for February 19, 2020 be approved as presented and through this consent, approve the minutes of the December 11, 2019 Board of Governors meeting; Recommendations of the December 11, 2019 Academic Committee meeting; and Recommendations of the December 11, 2019 Finance and Corporate Services Committee meeting.”</p>	
<b>5</b>	<p><b>BUSINESS ARISING FROM PREVIOUS MEETINGS</b></p> <p>No items were tabled.</p>	
<b>6</b>	<p><b>REPORT FROM THE AUDIT COMMITTEE MEETING FROM FEBRUARY 13, 2020</b></p> <p>Governor Farrell provided a report from the February 13, 2020 meeting stating that the College’s auditors reviewed the audit planning report for the year ending March 31, 2020. No significant changes in the process for this year’s audit were identified. Audit fees for the current period have been reduce corresponding to a reduction in the number of Ministry of College and University mandated audits.</p> <p>The work plan for the Audit Committee was reviewed as was the year-end audit schedule.</p> <p>Sasha Alexander, Manager, Risk Contracts and Insurance was present to review the Colleges Enterprise Risk Management (ERM) plan. He provided an overview of the ERM plan, why the College needs one, and next steps moving forward in the maturity model, ultimately creating an enterprise risk registry.</p> <p><b>Resolution # 2</b>  Moved by: Jim Pine  Seconded by: Pam Jolliffe  AND carried, “THAT the Board of Governors approve recommendations #1 and #2 of the February 13, 2020 Audit Committee meeting.”</p>	
<b>7</b>	<p><b>REPORT FROM THE ACADEMIC COMMITTEE MEETING FROM FEBRUARY 19, 2020.</b></p> <p>Governor May-Anderson provided a report from the afternoon meeting stating that new programs: Cyber Security Ontario College Graduate Certificate program and Wireless Information Networking Ontario College Graduate Certificate were</p>	

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	<p>introduced to the Committee for approval by the Board of Governors. Modifications to two programs: Law Clerk Advanced program and Supply Chain Management – Global Logistics were also shared for approval by the Board of Governors.</p> <p>Michael Cooke, Senior Vice-President Academic and Chief Learning Officer (<i>Acting</i>) briefed the Committee on a new three-year Strategic Enrolment Management plan.</p> <p><b>Resolution # 3</b>  Moved by: Pam Jolliffe  Seconded by: Jennifer May-Anderson  AND carried, “THAT the Board of Governors support the recommendation of the Academic Committee and approve the delivery of new programs Cyber Security Ontario College Graduate Certificate program and Wireless Information Networking Ontario College Graduate Certificate program; and the modifications being made to the Law Clerk Advanced program and the Supply Chain Management – Global Logistics program.”</p> <p>Governor Sinclair abstained from voting.</p>	
<b>8</b>	<p><b>REPORT FROM THE STUDENT AFFAIR COMMITTEE MEETING FROM FEBRUARY 19, 2020.</b></p> <p>Governor May-Anderson provided a report from the afternoon meeting stating that section 2c of the Terms of Reference of the Student Affairs Committee outlines the Committees obligations to receive reports on Legislative requirements relating to sexual assault and sexual violence.</p> <p>As such, the 2018-2019 <i>Report on Sexual Assault and Sexualized Violence</i> was presented by Fred Pollitt, Executive Director of Student Life and Leadership.</p> <p>Upon review, deliberation, and discussion, the Student Affairs Committee accepted the report and approved its submission to the Ministry of Colleges and Universities.</p> <p><b>Resolution # 4</b>  Moved by: Lisa Sinclair  Seconded by: Tim Farrell  AND carried, “THAT the Board of Governors support the recommendation of the Student Affairs Committee and accepts the <i>2018-2019 Report on Sexual Assault and Sexualized Violence</i>, and its submission to the Ministry of Colleges and Universities by the February 28, 2020 deadline.”</p>	
<b>9</b>	<p><b>MATTERS OF BOARD DECISION</b></p> <p>President Vaughan advised members of the Academic Committee that a meeting of this committee would be scheduled for March 2020.</p> <p>New programs, Cloud Computing and Artificial Intelligence and Data Science, will be introduced to the Committee at the meeting with approval by the Committee and the Board of Governors obtained prior to the planned delivery of</p>	

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	these programs initially at the Loyalist’s Public Private Partnership location in Toronto and later at the Belleville campus.	
<b>10</b>	<p><b>OTHER BUSINESS</b></p> <p>No items were tabled.</p>	
<b>11</b>	<p><b>ADJOURNMENT</b></p> <p>With no further items to discuss, the meeting was adjourned at 3:35 pm.</p> <p>It was moved by Governor Sinclair that the February 19, 2020 Board of Governors meeting be adjourned.</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center; width: 45%;"> <hr style="width: 80%; margin: auto;"/> <p>Bill Saunders, Acting-Chair</p> </div> <div style="text-align: center; width: 45%;"> <hr style="width: 80%; margin: auto;"/> <p>Ann Marie Vaughan, Secretary</p> </div> </div>	