

Summary of the meeting of the
BOARD OF GOVERNORS
 December 15, 2022 at 3:30 p.m.
 President's Boardroom/MS Teams

Board Members:	Pam Jolliffe, Chair	Mark Kirkpatrick, Acting President
	Jeremy Braithwaite	Sofin Lalani
	David Clazie	Julie Lange
	Jennifer Fry	Jennifer May-Anderson
	Mario Girouard	Jennifer Moore
	Josh Hill	Rick Phillips
	Amy Hoskin	Lina Rinaldi
		Matthew Ward



Staff:

Ron Byrne, Interim Vice President Student Life and Leadership
 Jeremy Laurin, Senior Vice President, External Relations and Business Development
 Sean Monteith, Senior Vice President Academic and Chief Learning Officer
 Deanne Saunders, Senior Director, Office of the President
 Marie-Josée Smith, Interim Executive Director, People and Culture
 Cindy Webster, Interim Senior Vice President Corporate Services and CFO
 Andrea Paradise, Recording Secretary

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p>CALL TO ORDER, CONFIRMATION OF QUORUM</p> <p>The meeting was called to order at 3:30 p.m.</p> <p>Quorum was confirmed.</p> <p>A <i>Land Acknowledgement</i> statement was read by Chair Jolliffe.</p>	
2	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>Internal Governor, Amy Hoskin declared a conflict of interest with respect to agenda item #8, DRAFT 2023-2024 ANCILLARY FEES SCHEDULE - SEPTEMBER 1, 2023.</p> <p>Governors were reminded that they are expected to declare a conflict of interest should they find themselves in that situation during any portion of the meeting.</p>	
3	<p>CONSENT AGENDA</p> <p>APPROVAL OF CONSENT AGENDA</p> <p><u>Resolution #1:</u></p> <p>Moved by: Julie Lange</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
	<p>Seconded by: Jennifer Moore AND Carried “THAT the Consent Agenda for December 15, 2022 be approved as presented and through this consent approve the minutes of the May 18, 2022 Capital Construction Committee; May 19, 2022 Audit and Risk Committee; May 26, 2022 Finance and Corporate Services Committee; October 13, 2022 Student Affairs Committee; October 13, 2022 Academic Committee and October 13, 2022 Board of Governors meetings.”</p>	
4	<p>BUSINESS ARISING FROM PREVIOUS MEETING (not otherwise covered on the agenda)</p> <p>No items were tabled.</p>	
5	<p>REPORT FROM THE DECEMBER 15, 2022 STUDENT AFFAIRS COMMITTEE MEETING</p> <p>Jennifer May-Anderson provided a report from the Student Affairs Committee meeting.</p>	
6	<p>REPORT FROM THE DECEMBER 15, 2022 ACADEMIC COMMITTEE MEETING</p> <p>Jennifer May-Anderson provided a report from the Academic Committee meeting.</p>	
7	<p>REPORT FROM THE DECEMBER 15, 2022 AUDIT AND RISK COMMITTEE</p> <p>Julie Lange provided a report from the Audit and Risk Committee meeting.</p> <p>APPOINTMENT OF EXTERNAL AUDITORS</p> <p><u>Resolution #2:</u></p> <p>Moved by: Julie Lange Seconded by: Jennifer Moore And Carried “THAT the Board of Governors approve the recommendation of the Audit and Risk Committee to appoint KPMG LLP as external auditors of the College for a three (3) year term commencing January 2023 – in accordance with, and subject to, the terms and conditions set out in the request for proposal dated October 7, 2022, and the proposal from KPMG LLP dated October 20, 2022.”</p> <p>ENTERPRISE RISK MANAGEMENT (ERM) PHASE II: INSTITUTIONAL RISKS</p> <p><u>Resolution #3:</u></p> <p>Moved by: Mario Girouard Seconded by: David Clazie AND CARRIED “THAT the Board of Governors approve the recommendation of the Audit and Risk Committee to adopt the following Top Six Institutional Risks as presented: Cyber Security; Enrolment; Compliance; Health, Safety and Emergency Preparedness; Administrative Leadership; and Academic Delivery and Student Success.”</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
8	<p>REPORT FROM THE DECEMBER 15, 2022 FINANCE AND CORPORATE SERVICES COMMITTEE</p> <p>Jennifer Moore provided a report from the Finance and Corporate Services Committee meeting.</p> <p>DRAFT 2023-2024 ANCILLARY FEES SCHEDULE - SEPTEMBER 1, 2023</p> <p><u>Resolution #4</u></p> <p>Moved by: David Clazie Seconded by: Jennifer May-Anderson AND CARRIED “THAT the Board of Governors approve the recommendation of the Finance and Corporate Services Committee of fees up to and including the Draft Mandatory Ancillary Fee Schedule for Belleville Campus, Port Hope and other Off-Main Campus Delivery, effective September 1, 2023.”</p> <p>Amy Hoskin remained in the room for the discussion on ancillary fees but did not participate in the discussion or vote on this item.</p> <p><u>Resolution #5</u></p> <p>Moved by: Jennifer Moore Seconded by: David Clazie AND CARRIED “THAT the Board of Governors approve the recommendation of the Finance and Corporate Services Committee to change the following ten (10) internally restricted ancillary fees, to operating as of April 1, 2023: Athletics/Recreation; Student Health Centre; Student Health Plan; Online Mental Health; Student Centre; Student Entertainment; Student ID cards; Student Leadership; Orientation; Information Technology.”</p> <p>Amy Hoskin remained in the room for the discussion on ancillary fees but did not participate in the discussion or vote on this item.</p> <p>DRAFT TUITION FEES SCHEDULE SEPTEMBER 1, 2023</p> <p><u>Resolution #6</u></p> <p>Moved by: Rick Phillips Seconded by: Jennifer Fry AND CARRIED “THAT the Board of Governors approve the recommendation of the Finance and Corporate Services Committee of fees up to and including the Draft Tuition Fees Schedule effective September 1, 2023.”</p> <p>2022-23 PROJECTION TO YEAR-END AND CFIS (COLLEGE FINANCIAL INFORMATION SYSTEM) REPORT TO THE MINISTRY</p> <p><u>Resolution #7</u></p> <p>Moved by: Jeremy Braithwaite</p>	

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	<p>Seconded by: Julie Lange AND CARRIED “THAT the Board of Governors approve the recommendation of the Finance and Corporate Services Committee of projections to year-end for the 2022-2023 fiscal year.”</p>	
9	<p>ACTING PRESIDENT: UPDATE REPORT</p> <p>Acting President Mark Kirkpatrick referenced his written report which was included in the meeting materials and elaborated on key College events and initiatives. Thanks was offered to the entire college community for their focus and best interest of Loyalist students by both Acting President Kirkpatrick and Board Chair, Pam Jolliffe on behalf of the board.</p>	
10	<p>MATTERS OF BOARD DECISION</p> <p>No items were tabled.</p>	
11	<p>OTHER BUSINESS</p> <p>No other business was reported.</p>	
12	<p>ADJOURNMENT</p> <p>With no further items to discuss, it was moved by David Clazie that the December 15, 2022 Board of Governors meeting be adjourned. The time of adjournment was 4:08 p.m.</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 20%; margin: 0 auto;"/> <p>Pam Jolliffe, Chair</p> </div> <div style="text-align: center;">  <hr style="width: 20%; margin: 0 auto;"/> <p>Mark Kirkpatrick, Acting Secretary</p> </div> </div>	