



**Summary of the meeting of the
BOARD OF GOVERNORS
August 29, 2019 at 11:50 am
Boardroom – Kente Building**

Board Members:

Bob Forder, Chair	Ann Marie Vaughan, President
Tim Farrell	Jacinta Obasohan
June Hagerman	Bhavik Patel
Pam Jolliffe	Jim Pine
Sara Kelleher	Mary Lynn Rutledge
David MacKinnon	Bill Saunders
Jennifer May-Anderson	Lisa Sinclair
Kevin Narraway	

Regrets: **Cindy Brandt** **Sandra Maracle**

Staff:

Michael Cooke, Senior -President Academic and Chief Learning Officer (Acting)
Ann Drennan, Senior -President Academic and Chief Learning Officer
Kerry Lorimer, Director of Marketing and Communication
Philippe Mailhot, Vice-President External Relations and Chief Innovation Officer
Kirsten Mason, Policy and Planning Advisor
Valerie Peticca, Executive Director, Human Resources
Fred Pollitt, Acting President Executive Director, Student Life and Leadership
Megan Sheppard, Senior Vice-President, Corporate Services and Chief Financial Officer
Elaine Wilkinson, Recording Secretary

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p>CALL TO ORDER CONFIRMATION OF QUORUM</p> <p>Chair Forder thanked Governors Farrell, Jolliffe, May-Anderson, Pine and Saunders for putting their name forward for positions as Executive Officers for 2019-2020. The election of officers to the Board of Governors was held prior to the Board meeting.</p> <p>New governors were encouraged to attend the 2019 Higher Education Summit, scheduled for November 30, 2019 - December 2, 2019, Sheraton Centre Toronto.</p> <p>The new <i>Land Acknowledgement</i> statement was read by Chair Forder.</p> <p>Quorum was confirmed.</p> <p>Ann Marie introduced Michael Cooke, who will be replacing Ann Drennan when</p>	

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	<p>she leaves Loyalist for employment at New Brunswick Community College, Fredericton, NB.</p> <p>Michael is a seasoned senior academic leader and educator and brings with him expertise in higher education, program development, strategy, fundraising, planning and training in the education and not-for-profit sectors.</p>	
2	<p>ADDITIONS/DELETIONS/APPROVAL OF CONSENT AGENDA</p> <p>No changes to the agenda were made.</p>	
3	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No conflicts were declared.</p>	
4	<p>CONSENT AGENDA</p> <p>Resolution # 1 Moved by: Lisa Sinclair Seconded by: Sara Kelleher</p> <p>AND carried, "THAT the Consent Agenda for August 29, 2019 be approved as presented and through this consent, approve the minutes of the June 13, 2019 Board of Governors meeting."</p>	
5	<p>BUSINESS ARISING FROM PREVIOUS MEETINGS</p> <p>No items were tabled.</p>	
6	<p>BOARD RECRUITMENT UPDATE</p> <p>(i) Vacancies left by the retirement of Sandra Maracle and Mary Lynn Rutledge will be filled as soon as possible. Mary Lynn and Sandra represented demographics that are very special to Loyalist.</p> <p>To help fill these vacancies, Mary Lynn was asked to recommend a candidate(s) from the Bancroft area who would support Loyalist and the Board of Governors. Chair Forder and Ann Marie Vaughan will meet with the Mohawk of the Bay of Quinte Band Council to discuss the Board's recruitment process and continued interest in having Indigenous representation on the Board.</p> <p>Governors were asked to also offer names of candidates that they would recommend.</p> <p>Jim Pine completes his first three-year term on the Board effective August 31, 2019 and agreed to serve a second three-year term.</p> <p>A Board-created Skills Matrix/ Profile, shows the skills, gender, geography and knowledge that make up the current membership on the Board, as well as identifies the skills that are missing. The matrix is used to show where the candidate fits on the Board.</p>	

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(ii)	<p>LIEUTENANT GOVERNOR IN COUNCIL (LGIC) STATUS</p> <p>The 2018 Ontario general election and change in government has resulted in a delay in Lieutenant Governor in Council (LGIC) appointments. The Board has two LGIC nominations pending a decision by the Ministry.</p> <p>A LGIC vacancy exists with the resignation of David Allen from the Board. The application cycle for LGIC nominations has yet to be announced by the Ministry but a mid December deadline has been the norm.</p>	
(iii)	<p>MEETING SCHEDULE FOR 2019-2020 TERM</p> <p>Having quorum at Board meetings has been a struggle for the past couple of years and in upholding the responsibility of the Board and of the Governors, and recognizing the need to address this inadequacy, a discussion was held and consensus was reached. For the 2019-2020 term, Board meetings will be scheduled for the third Wednesday of the month (when a meeting is scheduled) with a start time of 11 am and adjournment no later than 5 pm. The Board will weigh in on the success of this new meeting schedule at the end of the term.</p> <p>The meeting schedule for 2019-2020 that was referenced during the discussion will be revised and circulated to the Board.</p>	
7	<p>PRESENTATION TO RETIRING GOVERNORS</p> <p>Acknowledgement and recognition of the contributions to Loyalist College and the Board of Governors during their term on the Board for retired governors Jacinta Obasohan and Mary Lynn Rutledge were made by Chair Forder.</p> <p>As a keepsake, Governors retiring from the Board are presented with a photographic reproduction of the print of their choice from the Loyalist Collection.</p>	
8	<p>OTHER BUSINESS</p> <p>No items were presented.</p>	
9	<p>ADJOURNMENT</p> <p>With no further items to discuss, the meeting adjourned at 12:25 pm</p> <p>_____</p> <p>Bob Forder, Chair</p> <p>_____</p> <p>Ann Marie Vaughan, Secretary</p>	

Reports from the Board of Governors Chair and the College President were not available for distribution.