

Summary of the meeting of the
BOARD OF GOVERNORS
February 15, 2024 at 2:30 p.m.
President’s Boardroom/MS Teams

Board Members:

Jennifer May-Anderson, Chair	Mark Kirkpatrick, President
George Brown	Jennifer Moore
Jeremy Braithwaite	Fazeen Nazeer
David Clazie	Melanie Paradis
Jennifer Fry	Lina Rinaldi
Mario Girouard	Julie Sullivan
Pam Jolliffe	

Regrets: Murray Angus, Josh Hill, Julie Lange, Rick Phillips

Staff:



Amanda Baskwill, Interim Senior Vice-President, Academic and Chief Learning Officer
 Sandra Dupret, Senior Vice-President, Students
 John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer
 Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness
 Marie-Josée Smith, Interim Executive Director, Human Resources
 Andrea Paradise, Recording Secretary

Guests: Anthony Fields, Amy Harder, Marian Henson, Hardik Patel, Carolyn Pratt, Jodi Russet, Becky Shillington

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p>CALL TO ORDER, CONFIRMATION OF QUORUM</p> <p>The meeting was called to order at 2:32 p.m.</p> <p>Quorum was confirmed.</p> <p>The <i>Land Affirmation</i> was delivered by Chair Jennifer May-Anderson.</p>	
2	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>None were declared.</p> <p>Governors were reminded that they are expected to declare a conflict of interest should they find themselves in that situation during any portion of the meeting.</p>	
3	<p>CONSENT AGENDA</p>	

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	<p>APPROVAL OF CONSENT AGENDA</p> <p><u>Resolution #1:</u></p> <p>Moved by: David Clazie Seconded by: Jennifer Moore And Carried “THAT the Consent Agenda for February 15, 2024 be approved as presented and through this consent approve the minutes of the December 14, 2023 Audit and Risk Committee and Board of Governors meetings.”</p>	
4	<p>BUSINESS ARISING FROM PREVIOUS MEETING (not otherwise covered on the agenda)</p> <p>No items were tabled.</p>	
5	<p>LAUNCH OF CREATIVE ARTS SUMMER PROGRAM</p> <p>Sandra Dupret, Senior Vice-President, Students, briefed the Board on a creative arts program which will launch this summer, and introduced the concept of a Nomadic Campus, which offers a flexible approach to education and academic delivery. The program aims to engage communities from across the region with activities scheduled from July 2 to August 2, 2024, in collaboration with community partners at Core Arts, Cedar Ridge Camp, and Quinte Arts Council.</p>	
6	<p>REPORT FROM THE FEBRUARY 15, 2024 AUDIT AND RISK COMMITTEE</p> <p>David Clazie provided a report from the February 15, 2024 Audit and Risk Committee meeting.</p> <p>Enterprise Risk Management (ERM) – Institutional Risks John Pinsent, Senior Vice-President, Corporate Services and Chief Financial Officer, provided an update on the 2023-2024 risk register, highlighting changes that led to the creation of the 2024-2025 risk register, which was presented to the Board.</p> <p><u>Resolution #2:</u> Moved by: David Clazie Seconded by: Melanie Paradis And Carried “THAT the Board of Governors approve the recommendation of the Audit and Risk Committee to adopt the following 2024/25 Top Six Institutional Risks as presented: Cyber Security; Enrolment; Financial Stability; Health, Safety and Emergency Preparedness; Academic Delivery and Student Success; and Politicized Social and Cultural Climate.”</p>	
7	<p>WINTER 2024 ENROLMENT REPORT</p> <p>Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness, delivered the Winter 2024 enrolment report, noting that enrolment for both domestic and</p>	

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	international students has shown continuous growth year-over-year, with a 6.8% increase in total enrolment at the Belleville campus as compared to the previous year. The total enrolment at the Belleville campus (3,964), marks the highest enrolment to date for a Winter semester, surpassing last year's record of 3,711 at Day 10. Deanne also noted that most of the enrolment growth at Belleville is attributed to an increase in domestic student enrolment. Overall Day 10 enrolment for all campuses (Belleville, Port Hope and Toronto) was 6,934.	
8	WINTER 2024 START-UP Jodie Russett, Director, Student Experience and Engagement and Becky Shillington, Director Residences & Ancillary highlighted the positive student experience and engagement at the college through a presentation on Winter 2024 start-up.	
9	MARKETING AND COMMUNICATIONS PRESENTATION Deanne Saunders, Senior Vice-President, Strategic Planning and Institutional Effectiveness, shared a presentation on the role of the Marketing and Communications (MarCom) department. The presentation highlighted the department's core activities, including brand management, advertising and promotion, communications, student recruitment, news releases and media relations, social media, and event management, providing examples of recent achievements and a discussion on future priorities.	
10	PUBLIC COLLEGE PRIVATE PARTNERSHIP (PCPP) SERVICES REVIEW Mark Kirkpatrick, President and CEO, provided an overview of the scope, methodology and findings from a review that focused on student services at Loyalist's Public College Private Partner (PCPP) in Toronto. The review was conducted between May and August 2023, revealing that services are available and delivered and accessed by students at a standard that meets expectations while also highlighting key areas for development and focus as the organization matures. Recommendations will be prioritized and a timeline for implementation will be established that ensures we are prepared for future quality assurance assessments.	
11	PRESIDENT: UPDATE REPORT President Mark Kirkpatrick referenced his written report included in the meeting materials and elaborated on key College events and initiatives.	
12	MATTERS OF BOARD DECISION No items were tabled.	
13	OTHER BUSINESS No other business was tabled.	

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14	<p>ADJOURNMENT</p> <p>With no further items to discuss, it was moved by David Clazie that the February 15, 2024 Board of Governors meeting be adjourned. The time of adjournment was 4:06 pm.</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 200px; margin: 0 auto;"/> <p>Jennifer May-Anderson, Chair</p> </div> <div style="text-align: center;">  <hr style="width: 200px; margin: 0 auto;"/> <p>Mark Kirkpatrick, Secretary</p> </div> </div>	