

**Summary of the meeting of the  
BOARD OF GOVERNORS  
October 26, 2023 at 3:30 p.m.  
President’s Boardroom/MS Teams**

**Board Members:**

<b>Jennifer May-Anderson, Chair</b>	<b>Mark Kirkpatrick, President</b>
<b>Pam Jolliffe, Past Chair</b>	<b>Julie Lange</b>
<b>Murray Angus</b>	<b>Jennifer Moore</b>
<b>Jeremy Braithwaite</b>	<b>Fazeen Nazeer</b>
<b>David Clazie</b>	<b>Melanie Paradis</b>
<b>Jennifer Fry</b>	<b>Rick Phillips</b>
<b>Mario Girouard</b>	<b>Lina Rinaldi</b>
<b>Josh Hill</b>	<b>Julie Sullivan</b>

**Staff:**

**Amanda Baskwill, Interim Senior Vice-President Academic and Chief Learning Officer**  
**Sandra Dupret, Senior Vice-President Students**  
**Jeremy Laurin, Senior Vice President, Strategy and Transformation**  
**Jennifer Tewathahá:kwa Maracle, Executive Director, Indigenous Initiatives and Reconciliation**  
**Trecia McLennon, Executive Director, Equity, Diversity, and Inclusion**  
**John Pinsent, Senior Vice-President Corporate Services and CFO**  
**Marie-Josée Smith, Interim Executive Director, Human Resources**  
**Andrea Paradise, Recording Secretary**

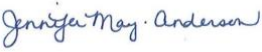

**Guests:** **Hardik Patel, Amy Harder and Marian Henson**

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>1</b>	<p><b>CALL TO ORDER, CONFIRMATION OF QUORUM</b></p> <p>The meeting was called to order at 3:30 p.m.</p> <p>Quorum was confirmed.</p> <p><i>A Land Acknowledgement</i> statement was read by Chair, Jennifer May-Anderson.</p> <p>Introduction of the College Executive Team was made by President Kirkpatrick.</p> <p>New Governors Murray Angus, Fazeen Nazeer and Julie Sullivan were welcomed to the Board by Chair, Jennifer May-Anderson.</p>	
<b>2</b>	<p><b>DECLARATION OF CONFLICT OF INTEREST</b></p> <p>No items of conflict were declared.</p> <p>Governors were reminded that they are expected to declare a conflict of interest should they find themselves in that situation during any portion of the meeting.</p>	
<b>3</b>	<p><b>CONSENT AGENDA</b></p>	

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
	<p><b>APPROVAL OF CONSENT AGENDA</b></p> <p><b><u>Resolution #1:</u></b>  Moved by: Melanie Paradis  Seconded by: Jennifer Moore  And Carried “THAT the Consent Agenda for October 26, 2023 be approved as presented and through this consent approve the minutes of the May 18, 2023 Audit and Risk Committee, May 25, 2023 Academic Committee, May 25, 2023 Finance and Corporate Services Committee and May 25, 2023 Board of Governors meetings.”</p>	
<b>4</b>	<p><b>BUSINESS ARISING FROM PREVIOUS MEETING</b>  (not otherwise covered on the agenda)</p> <p>No items were tabled.</p>	
<b>5</b>	<p><b>ACADEMIC QUALITY ASSURANCE PRESENTATION</b></p> <p>Karys Frenette, Advisor, Quality Assurance and Academic Projects and Barry Weese, Senior Dean, Centre of Leadership, Learning and Academic Excellence (CLLAE) and Applied Sciences, Skilled Trades and Technology (ASST) walked the board through the academic quality assurance presentation providing a quality assurance overview of processes required to serve the needs of Loyalist College students, the college, and its communities as well as the role of the Board of Governors in academic quality assurance. The Board was made aware that the college has established mechanisms that operationalize the Board of Governors’ responsibility to ensure quality assurance is embedded in the strategic direction of the organization. As a result of the review the auditors have recommended the college involve the Board in strategic planning to help inform their decision-making activities when overseeing quality assurance processes. The board was in agreement with this recommendation and looks forward to its engagement in the process moving forward.</p>	
<b>6</b>	<p><b>FALL ENROLMENT AND RETENTION REPORT</b></p> <p>On behalf of Deanne Saunders, Senior Vice-President, Strategic Planning, and Institutional Effectiveness Mark presented the college’s Fall 2023 enrolment and retention report.</p> <p>Domestic enrolment at the Belleville and Port Hope campuses has increased by 12.9 percent since Fall 2022 which is driving the college’s overall enrolment growth. It was noted that Loyalist College is the only college in the Eastern Ontario Region that has experienced positive domestic student growth for the period of 2021 to 2023.</p> <p>International diversity is demonstrated at both Belleville and Port Hope campuses with Loyalist welcoming students from 26 different countries. At Day 10, the Belleville campus proportion of domestic to international students was 51% to 49%, respectively. The Port Hope campus proportion of domestic to international students is 38% to 62%, respectively.</p> <p>The question was raised regarding the capacity of the college for enrolment. Mark advised that in the future the college will have the ability for additional growth, however, at this time due to construction and other considerations the college is closely monitoring its capacity.</p>	

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>7</b>	<p><b>DAY 10 FINANCIAL UPDATE</b></p> <p>John Pinsent, Senior Vice-President, Corporate Services and CFO provided a high-level Day 10 financial update. A complete mid-year financial review and capital project update will be provided at the December 14 board meeting.</p>	
<b>8</b>	<p><b>FALL START-UP</b></p> <p>Sandra Dupret, Senior Vice-President Students shared a presentation highlighting the positive student experience and engagement at the college during the Fall 2023 start-up.</p>	
<b>9</b>	<p><b>2022-2023 REPORT ON SEXUAL ASSAULT AND SEXUALIZED VIOLENCE</b></p> <p>The college’s 2022-2023 report on sexual assault and sexualized violence was reviewed with the board by Sandra Dupret, Senior Vice-President Students in accordance with the requirements set out by the Ministry of Colleges and Universities.</p> <p><b><u>Resolution #2:</u></b>  Moved by: Rick Phillips  Seconded by: Lina Rinaldi  AND Carried "THAT the Board of Governors approve the recommendation to accept the 2022-2023 Report on Sexual Assault and Sexualized Violence."</p>	
<b>10</b>	<p><b>LAND AFFIRMATION</b></p> <p>Jennifer Tewathahá:kwa Maracle, Executive Director, Indigenous Initiatives and Reconciliation spoke to the purpose of a land acknowledgement or affirmation, namely as a way for people who are not Indigenous to the area to situate themselves and show respect to local Indigenous Peoples. She further explained that a land acknowledgment is made to recognize the traditional territory of Indigenous people prior to contact with settlers. A land acknowledgment recognizes that non-Indigenous people are guests on the land that is referred to. A land affirmation honours the Indigenous nations who were, and continue to be, the original caretakers of the land, and speaks to an ongoing relationship between Indigenous Peoples and local communities and agencies. Loyalist College has chosen to embrace the philosophy of the land affirmation.</p> <p>A video (co-created by Marketing and Communication and Indigenous Services) was shared with the Board of Governors to provide an understanding of the college’s new land affirmation and to introduce the 4 Seasons of Reconciliation education program.</p> <p>The Official Land Affirmation for all Loyalist College Campuses is as follows and will be read at the beginning of any gathering, including meetings of the board, to start in a good way:  “Loyalist College is built upon the lands governed by the Dish with One Spoon wampum agreement. We affirm and thank the Haudenosaunee (Ho-din-a-show-nee), Anishinaabeg (A-nish-in-a-bek), and Huron-Wendat (Hur-on When-dat) nations for their continued caretaking of the land. We offer respect to Indigenous people from all nations who call this area home. We honour traditional knowledge keepers, past, present, and future.”</p>	

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>11</b>	<p><b>BOARD STANDING COMMITTEE REVIEW</b></p> <p>At the May 25, 2023 meeting of the Board, it was agreed to examine the existing standing committee structure and deliver findings and recommendations to the Executive and Governance Committee at its September meeting. Those same key findings/considerations were shared with the Board. The review considered legal requirements (which there are none), committee structure at other Ontario colleges, and the pros/cons of the current structure. Based on the result of the review, the Executive and Governance Committee recommends retaining only the Executive and Governance and Audit and Risk Committees and disbanding the Student Affairs, Academic, and Finance and Corporate Services committees, effective immediately.</p> <p>The Committees being retained will retain their scope of work within each Terms of Reference with the exception of modifications required to the Executive and Governance as a result of the approval of the recommendation presented today. The board was in agreement and felt this to be a well thought out process/approach. The benefit of receiving all information at the same time was expressed.</p> <p>It was requested that Emergency Risk Management (ERM) part of the Audit and Risk Terms of Reference. The Office of the President will ensure that it is in place.</p> <p><b>Resolution #3:</b></p> <p>Moved by: Melanie Paradis  Seconded by: David Clazie  AND Carried “THAT the Board of Governors approve the following Standing Committees be dissolved, effective immediately: Academic Committee, Student Affairs Committee, Finance and Corporate Services Committee; and that the activities, responsibilities and reporting requirements currently assigned to these committees shift to the Board and the respective officers of the College as recommended by the Executive and Governance Committee.”</p>	
<b>12</b>	<p><b>SCHEDULING OF BOARD OF GOVERNORS MEETINGS</b></p> <p>Chair May-Anderson suggested that future meetings of the board commence at 5:00 p.m. to help accommodate governors’ calendars. After some discussion, the consensus was to remain with a start time of 3:30 p.m. It was also agreed that a time limit be assigned to each agenda item to better manager and adhere to the allocated meeting duration.</p>	
<b>13</b>	<p><b>PRESIDENT: UPDATE REPORT</b></p> <p>Mark Kirkpatrick referenced his written report included in the meeting materials and elaborated on key College events and initiatives. He specifically elaborated on</p> <p>his recent visit to India and the potential partnership opportunities for Loyalist College. Work and engagement with India will continue over the coming months to determine the path Loyalist will move forward on.</p> <p>Mark thanked those who were able to attend the Presidential Installation Ceremony on October 5. It was a special ceremony appreciated by both Mark and his family.</p>	

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>FOLLOW-UP RESPONSIBILITY</b>
<b>14</b>	<p><b>MATTERS OF BOARD DECISION</b></p> <p>No items were tabled.</p>	
<b>15</b>	<p><b>OTHER BUSINESS</b></p> <p>No other business was tabled.</p>	
<b>16</b>	<p><b>ADJOURNMENT</b></p> <p>With no further items to discuss, it was moved by Melanie Paradis that the October 26, 2023 Board of Governors meeting be adjourned. The time of adjournment was 5:40 pm</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 200px; margin: 5px auto;"/> <p>Jennifer May-Anderson, Chair</p> </div> <div style="text-align: center;">  <hr style="width: 200px; margin: 5px auto;"/> <p>Mark Kirkpatrick, Secretary</p> </div> </div>	