

**Summary of the meeting of the
BOARD OF GOVERNORS
April 13, 2023 at 3:30 p.m.
President’s Boardroom/MS Teams**

Board Members:

Pam Jolliffe, Chair	Mark Kirkpatrick, President
Jeremy Braithwaite	Jennifer May-Anderson
David Clazie	Julie Lange
Jennifer Fry	Jennifer Moore
Josh Hill	Melanie Paradis
Amy Hoskin	Rick Phillips
	Lina Rinaldi

Regrets:

Sofin LaLani	Matthew Ward
Mario Girouard	

Staff:

Ron Byrne, Interim Vice-President Students
Jeremy Laurin, Senior Vice-President, External Relations and Business Development
Sean Monteith, Senior Vice-President Academic and Chief Learning Officer
Deanne Saunders, Executive Director, Operations and Strategic Initiatives
Marie-Josée Smith, Interim Executive Director, People & Culture
Cindy Webster, Interim Senior Vice-President Finance and CFO
Andrea Paradise, Recording Secretary

Guests:

Kate Gardner, Manager Strategic Communications
Marian Henson, Administrator, Office of the President and CFO
Chris Paci, Associate Dean, School of Applied Science, Computing and Technology

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1	<p>CALL TO ORDER, CONFIRMATION OF QUORUM</p> <p>The meeting was called to order at 3:30 p.m.</p> <p>Quorum was confirmed.</p> <p><i>A Land Acknowledgement</i> statement was read by Pam Jolliffe.</p>	
2	<p>DECLARATION OF CONFLICT OF INTEREST</p> <p>No items of conflict were declared.</p> <p>Governors were reminded that they are expected to declare a conflict of interest should they find themselves in that situation during any portion of the meeting.</p>	
3	<p>CONSENT AGENDA</p>	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
	<p>APPROVAL OF CONSENT AGENDA</p> <p>Resolution #1: Moved by: David Clazie Seconded by: Julie Lange AND carried “THAT the Consent Agenda for April 13, 2023 be approved as presented and through this consent approve the minutes of the December 15, 2022 Student Affairs Committee; March 9, 2023 Finance and Corporate Services Committee and March 9, 2023 Board of Governors meetings.”</p>	
4	<p>BUSINESS ARISING FROM PREVIOUS MEETING (not otherwise covered on the agenda)</p> <p>No items were tabled.</p>	
5	<p>REPORT FROM THE APRIL 13, 2023 STUDENT AFFAIRS COMMITTEE</p> <p>Pam Jolliffe, on behalf of Jennifer May-Anderson, provided a report as information from the April 13, 2023 Student Affairs Committee.</p>	
6	<p>REPORT FROM THE APRIL 13, 2023 FINANCE AND CORPORATE SERVICES COMMITTEE</p> <p>Jennifer Moore provided a report as information from the April 13, 2023 Finance and Corporate Services Committee meeting.</p> <p>APPROVAL OF THE DRAFT 2023-2024 CAPITAL BUDGET</p> <p>Resolution #2: Moved by: Jennifer May-Anderson Seconded by: David Clazie AND carried THAT the Board of Governors approve the Draft 2023-2024 Capital Budget as recommended by the Finance and Corporate Services Committee.”</p>	
7	<p>PRESIDENT: UPDATE REPORT</p> <p>Mark Kirkpatrick referenced his written report included in the meeting materials and elaborated on key College events and initiatives.</p>	
8	<p>LOYALIST COLLEGE STRATEGIC PLAN 2025: REVIEW AND UPDATE</p> <p>Mark Kirkpatrick provided a review of the College’s current Strategic Plan noting that it will be updated to reflect current brand standards, relevant facts and figures and current naming/language conventions. With two years remaining for the plan, he provided specific actions that will be undertaken to achieve the College’s Destination College aspiration and the key indicators that will signal that these goals have been met. He also noted that work on the new strategic plan will commence in early 2024. The Board appreciated the update and were encouraged by the vision shared.</p>	

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9	<p>MATTERS OF BOARD DECISION</p> <p>No items were tabled.</p>	
10	<p>OTHER BUSINESS</p> <p>BOARD EXCELLENCE PROGRAM CERTIFICATE PRESENTATION</p> <p>As part of the Board Excellence Program through the College Centre Mark Kirkpatrick, Rick Phillips and Sofin LaLani were recognized for completing their Good Governance Certificate.</p>	
11	<p>ADJOURNMENT</p> <p>With no further items to discuss, it was moved by David Clazie that the April 13, 2023 Board of Governors meeting be adjourned. The time of adjournment was 4:26 pm</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <hr style="width: 150px; margin: 5px auto;"/> <p>Pam Jolliffe, Chair</p> </div> <div style="text-align: center;">  <hr style="width: 150px; margin: 5px auto;"/> <p>Mark Kirkpatrick, Secretary</p> </div> </div>	