



**Summary of the meeting of the
BOARD OF GOVERNORS
January 14, 2010 at 5:45 p.m.
Kente Building**

Board Members:	Margaret Werkhoven, Chair Bob Cottrell Pat Dockrill John Fitzpatrick Kirk Fleming John Williams Tamara Kleinschmidt Kay Manderville	Maureen Piercy, President Tony Orrick Brian Smith Jake Van Rooy Colin Hughes Scott Williams Stuart Wright
Regrets	Barbara Brant Glen LeClair	Susan Scarborough
Staff:	Catherine Campbell, Manager, Marketing Services Geoff Cudmore, Acting Vice-President, Academic Karen Cullen, Executive Director, Human Resources Services and Organizational Development Allan Ross, Vice-President, Corporate Services and Chief Financial Officer Dianne Spencer, Executive Director, College Advancement and External Relations Elaine Wilkinson, Recording Secretary	
Regrets:	George Burton, Vice-President, Enrolment Management and Student Services	
Guests:	Jason Miller - The Intelligencer John Spitters - Quinte Broadcasting Miles Gibney - 6:30 TV News Kelly Brooks - The Pioneer Travis Pedwell - 91x News Kevin Martindale - QNet News	

	KEY POINTS/ACTION REQUIRED	FOLLOW-UP RESPONSIBILITY
1.	WELCOME FROM CHAIR The Chair welcomed community and media guests. The citizens of Haiti and the country's devastation as a result of the recent earthquake were recognized with a moment of silence.	
	A Marketing and Recruitment Update presentation by Catherine Campbell, Manager, Marketing Services. The presentation had been scheduled as part of the Academic, Student Affairs and Advocacy Committee meeting but time did not allow for the presentation during the meeting time.	
2.	APPROVAL OF AGENDAS Resolution # 1 Moved by: John Williams Seconded by: Scott Williams AND carried, "THAT the agenda of January 14, 2010 be approved as circulated."	
3.	DECLARATION OF CONFLICT OF INTEREST No conflict of interest was declared.	
4.	RECEIVING OF PREVIOUS MINUTES Resolution # 2 Moved by: Pat Dockrill Seconded by: John Fitzpatrick AND carried, "THAT the minutes of the Board of Governors meeting of November 12, 2009 be received and adopted."	
5.	BUSINESS ARISING Nothing was noted.	
6.	REPORT OF FINANCE, CORPORATE SERVICES AND GOVERNANCE COMMITTEE MEETING Governor Wright provided a report from the November 12, 2009 meeting.	

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	<p>Resolution # 3 Moved by: Jake Van Rooy Seconded by: Tamara Kleinschmidt</p> <p>AND carried, “THAT the Board of Governors approve recommendations #1, 2, 3, 4, 5, 6 and 7 from the November 12, 2009 Finance, Corporate Services and Governance Committee Meeting.”</p>	
7.	<p>CHAIR’S REPORT</p> <p>Chair Werkhoven reported on the following:</p> <ul style="list-style-type: none"> ➤ Chair Werkhoven was honoured to participate in the November 19th Undergraduate Awards Ceremony when more than 301 awards were presented totalling \$179,200. She thanked Governors Dockrill, Kleinschmidt, Smith and Wright for participating. ➤ Details are being finalized for a February election to elect a student governor to succeed Governor Jake Van Rooy effective September 2010. ➤ The next regular meeting of the Foundation Board will be held on Thursday, January 28th. Governors Manderville, Scarborough, Wright and Chair Werkhoven are Board representatives on the Foundation Board. ➤ Governors were reminded of the January 18th deadline to register for the Phase 2 Governors Orientation webinar sessions arranged through Colleges Ontario. ➤ A photograph submitted by Loyalist student Ophelie Migneault as part Colleges Ontario <i>You are Here: A College Experience</i> marketing contest was selected and is included in Colleges Ontario’s 2010 desktop calendar. Ophelie’s photograph is featured in the month of May. 	
8.	<p>PRESIDENT’S REPORT</p> <p>President Piercy updated Governors on the status of provincial negotiations between faculty and management of the college system and then reported on the following:</p> <ul style="list-style-type: none"> ➤ The College recently hosted Grade 10 students from local school boards through the TechBytes program. Students participated in career path discussions, a review of Industrial Safety Practices, and a presentation regarding Ontario Youth Apprenticeship Program (OYAP) as part of the program which was designed to introduce the wide range of program choices/career opportunities in skills and technology. Joe Mullins, Skills Ambassador 	

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	<p>through the College-School-Work program was recognized for the success of this program.</p> <ul style="list-style-type: none"> ➤ December 6th marked the 20th Anniversary of the National Day of Remembrance and Action on Violence Against Women. A panel discussion organized by the Sexual Assault Centre for Quinte and District and was held at the College. Dianne Spencer represented the College and participated as a member of the panel. ➤ President Piercy joined Vice Presidents Cudmore and Burton, Dean Tom Malloy and Kirk Fleming when they visited Nova Scotia Community College in Halifax on an information gathering/planning session regarding the development of the Skills Centre. The December visit included a tour of Aviation Institute and NSCC's remarkable Centre for the Built Environment. ➤ The 2009 College United Way campaign was a success. ➤ Twenty-seven students were recognized for their athletic, academic and leadership excellence at the Annual Athletics Luncheon held earlier in the day. The students were presented with athletics scholarships for their achievements. ➤ Governor Smith was recognized for the donation of an MC Healthcare Electric Bed to the Bancroft Campus. The generous gift will be put to good use as it replaces aged equipment. ➤ Reporting on recent appointments, Allan Ross Vice-President, Corporate Services and Chief Financial Officer was appointed to the Board of Directors of the Belleville Chamber of Commerce effective January 1st, 2010. This is a two year appointment <p>Former Vice-President John Rigsby was nominated by the College and was appointed to the Board of Trustees for the CAAT Pension Plan. His three-year appointment began January 1, 2010.</p> <p>Acting Vice President Academic Geoff Cudmore was appointed to the Management Board of the Ontario College Quality Assurance Service in the fall. This is a three year appointment.</p> <ul style="list-style-type: none"> ➤ As part of its commitment as a signatory to the Association of Canadian Community Colleges National Sustainability Protocol, the College has undertaken a College-wide Sustainability Initiative and established a college-wide Innovation Team. Both initiatives are important to the College's Strategic Plan. 	

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9.	<p>UPDATED 2009-10 BUSINESS PLAN PRESENTATION ON A GAAP BASIS</p> <p>Allan Ross, Vice-President, Corporate Services and Chief Financial Officer spoke to the revision of the Ministry's Operating Procedure for College Business Plans and the new requirement to submit the College's annual budget, on a Generally Accepted Accounting Principles (GAAP) basis, using the template provided by the Ministry. The submission is required twice annually – once including the budget as reflected in the Business Plan, and again in January reflecting updated estimates for the year.</p> <p>The timeline of the Ministry's deadline to submit the January report did not match the schedule for Board of Governors meetings and as a result the submission, which was due on January 8, 2010, was being presented to the Board for the required approval subsequent to submission to the Ministry. The January submission was based upon actual information as of November 30, 2009 as required by MTCU and the revision to the Business Plan approved by the Board in November 2009.</p> <p>Resolution # 4 Moved by: Brian Smith Seconded by: Kay Manderville</p> <p>AND carried, "THAT the Board of Governors approve the updated 2010 - 2011 Business Plan submission on a GAAP basis, using the template provided by the Ministry, as submitted to the Ministry of Training, Colleges and Universities."</p>	
10.	<p>OTHER BUSINESS</p> <p>No items were presented.</p>	
11.	<p>ADJOURNMENT</p> <p>There being no further business, the meeting adjourned at 6:30 p.m.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%; text-align: center;"> <hr style="width: 80%; margin: 0 auto;"/> <p>Margaret Werkhoven, Chair</p> </div> <div style="width: 45%; text-align: center;"> <hr style="width: 80%; margin: 0 auto;"/> <p>Maureen Piercy, Secretary</p> </div> </div>	